



HALEBANK PARISH COUNCIL

ALWAYS PUTTING THE PEOPLE OF HALEBANK FIRST

Clerk to Council: Christine Southern

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NOTICE/AGENDA ANNUAL MEETING OF HALEBANK PARISH COUNCIL

MONDAY 11 MAY 2026

Members of Halebank Parish Council are hereby summoned to attend the Annual Meeting of the Council to be held at Halebank Youth Club, Baguley Avenue, Halebank on **Monday 11 May 2026** at **8:00pm** for the transaction of business as set out in the agenda below. Members of the press and public are welcome to attend.

Christine Southern – Clerk/RFO 5 May 2026

- 1. Election of Chair and acceptance of office**
- 2. Election of Vice-Chair and acceptance of office**
- 3. Apologies for absence**
- 4. Declaration of Interests** – Members are reminded of their responsibility to declare any personal or prejudicial interests.
- 5. Governance**
 - 5.1 s29(1) of the Localism Act 2013: Resolve to confirm Councillors' Register of Interests are published and up to date.
 - 5.2 To resolve to re-adopt the Standing Orders
 - 5.3 To resolve to confirm the Councillor's commitment to abide by the Councillor Code of Conduct.
 - 5.4 To resolve to re-adopt Financial Regs
 - 5.5 To resolve to adopt the following Policies and Procedures:
 - (I) Press and Media Policy
 - (II) Grant Policy
- 6. Public Participation** – Please note that anyone wishing to comment should raise their hand, wait for acknowledgment, and address the meeting through the Chair.

7. Minutes

- 7.1 To resolve to approve the Minutes of the Full Council meeting held on 13 April 2026.

8. Finance

- 8.1 To approve the accounts submitted for payment since the meeting of 13 April 2026
- 8.2 To approve and review budget report for April/May 2026.
- 8.3 To resolve to appoint an Internal Auditor for 26/27
- 8.4 To note that the Annual Governance and Accountability Return will be presented to the Council at the Full Council meeting on Monday 8 June 2026.
- 8.5 To approve the Financial Risk Assessment for 26/27
- 8.6 To note and agree the following subscriptions:
CHALC – Cheshire Associations of Local Councils
SLCC – Society of Local Council Clerks
SCRIBE – Accounts Programme
ICO – Information Commission
HP SMART INK – Printer Ink Subscription
CANVA- Document Design Tool

9. Committee

- 9.1 To consider and approve Membership of the Councils existing Committees

10. Planning Updates and New Applications

- 10.1 Application 26/OO135/HSC for Hazardous Substance consent at Univar Solutions Ltd.**

<https://pa.halton.gov.uk/online-applications/simpleSearchResults.do?action=firstPage>

- 10.2 Application 26/00073/COU Proposed change of use from public house at ground floor and 7 bed hotel at first floor to 2no.apartments at ground floor and 7 bed HMO at first floor at Mersey View Hotel 2 Mersey View Road Widnes Cheshire**

<https://pa.halton.gov.uk/online-applications/simpleSearchResults.do?action=firstPage>

- 10.3 To confirm date and time for meeting with Cityheart. (Developer Foundry Lane)

11. Planning Enforcement updates since meeting 13 April 2026.

- 11.1 SERAS (Noise and Dust complaint)
- 11.2 Site across from Goldmine
- 11.3 Global Metals site, Ditton Bridge
- 11.4 Potters Lane

12. Correspondence

Requests for donation from Halebank Community Hub

13. Chairs closing comments

14. To confirm time and date of next meeting.

Friday 25 May 2026 Annual Parish Meeting, Halebank Youth Club 7:00pm

Monday 8 June 2026 Ordinary Meeting, Halebank Youth Club 8:00pm