



Website: <https://www.halebankpc.org>

Email: clerk@halebankpc.org

ORDINARY MEETING OF HALEBANK PARISH COUNCIL

AGENDA

MONDAY 5 JANUARY 2025

Members of Halebank Parish Council are hereby summoned to attend the Ordinary Meeting of the Council to be held at Halebank Youth Club on **Monday 5 JANUARY 2025** at **8:00pm** for the transaction of business as set out in the agenda below. Members of the press and public are welcome to attend.

Christine Southern, Clerk to the Parish Council 30 December 2025

1. Welcome and Introduction

2. To receive and accept apologies for absence

3. Declaration of Interests

Members are reminded of their responsibility to declare any personal or prejudicial interests.

4. Minutes of Previous Meetings

To confirm the minutes of the Full Council meeting 1 December 2025

5. Clerks Report

Any update on matters arising from meeting held 1 December 2025

5.1 Site opposite Goldmine

5.2 Halton Housing Site Clap Gate Crescent (Land Registry)

5.3 Road Sweeping

5.4 Industrial Screening

6. Seras Update

To review action taken in respect of Seras complaints.

7. Police Report

8. Finance

- 8.1 *To review and approve accounts submitted for payment*
- 8.2 *To review and approve Monthly Budget Reports.*
- 8.3 *To review and agree precept for 26/27*
- 8.4 *To review and agree payment in respect of representation at DPC meeting on 14 January 2026.*

9. Public Forum

Participants are restricted to a maximum of 3 minutes. Please note the Council may not be able to answer the questions if the topic has not been previously discussed as an agenda item at a previous meeting. Should this be the case the council will advise correspondence with the Clerk to request the item to be discussed at the next meeting. If the question is considered outside the remit of Halebank Parish Council residents will be referred to Halton Borough Council.

10. Planning Applications

To review any new planning applications received since 1 December 2025

11. Planning updates

To receive updates and actions to be taken in respect of:

11.1 *Application 25/00346/REM Approval of Reserved Matters Hale Gate Road Development.
Development Planning Committee meeting Wednesday 14 January 2026.*

11.2 *Appeal in respect of Oddies 25/00272/COU*

12. Ditton Bridge

To receive updates on actions to be taken in respect of Ditton Bridge

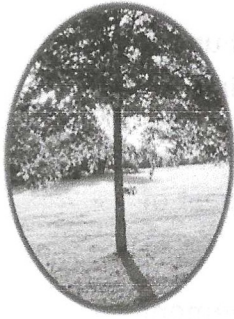
13. Correspondence

*To review any correspondence received since previous meeting.
Grant request from Memory Lane Dementia Group.*

14. Chairpersons Closing comments.

15. To Confirm proposed date and time of next meeting.

Monday 2 February 2025 in Halebank Youth Club at 8:00pm.



MINUTES OF ORDINARY MEETING OF HALEBANK PARISH COUNCIL

MONDAY 1 DECEMBER 2025

Present:

Cllrs Terry Colquitt (Chair) (TC), John Anderton (JA), Jayne Caslin (JC),
Rebecca Littler (RL), Cliff McIlwraith (CM), Billy Knowles (BK)

Clerk: Christine Southern (CS)

Also, in attendance:

4 Members of the public.

1. Welcome and Introduction

TC Welcomed everyone to the meeting

2. To receive and accept apologies for absence

Apologies were received from Cllr Adam Harrison

Resolved that: the absence of Cllr Harrison be noted and accepted.

3. Declaration of Interests

None received.

4. Minutes of previous meeting

To resolve to approve the minutes of the Ordinary Meeting on 3 November 2025.

Resolved that: The Minutes of the meeting held on 3 November 2025 be accepted as a true record.

5. Clerks Report

5.1 Seras Noise/Dust Complaint

The clerk continues to liaise with Ward Councillors, MP Derek Twigg as well as the EA and local residents in respect of the ongoing issue.

Action: Clerk to confirm with Mark Hall (Seras) and Stephen Burrows (HBC) regarding monitoring and construction of buffer zone.

5.2 Community Improvement Funding

CS and RL have recently attended training in respect of Developing Funding Strategies and Bid Writing. Further advance training will take place in the new year.

Resolved that: A funding strategy and 3-year plan be created in respect of community improvements.

Action: Date to be agreed in the new year for a Community Improvement Committee meeting.

5.3 Site opposite the Goldmine

No further updates had been received from HBC in respect of the concerns about the site on Hale Road and its current use.

Action: Clerk to continue to liaise with the relevant authorities and public bodies.

5.4 Industrial Screening

The members of the Community Improvement Committee have enquired about installing screening in some areas of the village to separate the industrial from the residential areas and improve the environment for residents.

CM passed on details of a local company The Print Room (based in Bootle).

Action: Clerk to contact the Print room and contact two additional companies for costing.

6. Police Report

No Police report was received.

Action: Clerk to contact PCSO Marnick for an updated report.

7. To Review Committee Membership

Considering that two new Councillors had recently been added to the Parish Council membership the Sub Committee memberships were reviewed.

Committees will now be:

Planning Committee:

Cllr: John Anderton, William Knowles & Adam Harrison, Cliff McIlwraith.

Finance Sub Committee:

Cllr: Jayne Caslin, John Anderton & Terry Colquitt, Adam Harrison, Rebecca Littler

Staffing Committee

Cllrs: Jayne Caslin, John Anderton & Terry Colquitt

Community Events Committee

ALL members of Council with, as and when required, members of the public appointed.

8. Finance

8.1 To approve accounts submitted for payments since last meeting on 3 November 2025.

Resolved that: The schedule of payments and accounts since the last meeting on 3 November 2025 be approved and accepted.

8.2 To agree and accept monthly Budget Report for November/December

Resolved that: monthly Accounts and balance for November/December be approved, accepted and signed by members of the finance committee present.

8.3 To review the budget for 26/27

Resolved that: the 26/27 budget be agreed at the meeting on 5 January 2026.

9. Road Sweeping

To review Road Sweeping schedule and costs.

Resolved that: Clerk contact K Sweep to arrange 6 hours road sweeping at a cost of £45.00 per hour + £90.00 for disposal of waste,

10. Public Forum

A resident of Heath View Close once again informed the meeting of issues in relation to parking and access.

Action: Clerk to contact PCSO Marnick for update.

11. Planning Applications

To review any new planning applications received since 3 November 2025

- 11.1** Application 25/00474/FUL Proposed store/garage extension to Warehouse at Pal Pak Corrugated Ltd Pickering Road.

Resolved that: On reviewing the Plans the Parish Council have no objection to the application.

- 11.2** Application 25/00272/COU Appeal in respect of Oddies Social Club. JA informed the meeting regarding an appeal submitted to the Secretary of state by the owner.

Action: JA to liaise with Jon Egan and Richard Gee (Roman Summer Associates).

12. Planning Updates

- 12.1** Application 25/00346/REM Approval of Reserved Matters, Hale Gate Road Development.

JA updated the meeting in respect of action taken in relation Application 25/00346/REM.

Resolved that: An objection be submitted to HBC.

Action: JA to liaise with Jon Egan and Richard Gee (Roman Summer Associates).

13. Ditton Bridge

JA updated the meeting on action taken and reports received in respect of Ditton Bridge and the impact of the planned 800 houses to be built in Halebank.

Resolved that: JA continue to liaise with all parties in relation to Ditton Bridge.

14. Correspondence

Request form received in respect of Grant of £200.00 agreed at meeting on 6 October for Memory Lane Dementia Group

Action: Clerk to make payment of Grant of £200.00 for warm hub running from November 2025 – March 2026.

Chairpersons Closing Comments

TC thanked everyone for their attendance.

16. To confirm proposed date and time of next meeting

The next full meeting will be held on Monday 5 January 2026 in Halebank Youth Club at 8:00pm

Signed

Date

Halebank Parish Council PAYMENTS (AWAITING AUTHORISATION) LIST

Vouche Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
75 Clerks Salary	15/12/2025		Current Account		Clerks Salary	Christine Southern	Z	1,242.88		1,242.88
76 Payroll	16/12/2025		Current Account		Payroll Fees	PATA PAYROLL SERVICES	Z	52.35		52.35
77 Stationery	18/12/2025		Current Account		Stationery	Office Bridge	Z	31.31		31.31
78 Printing	18/12/2025		Current Account		Office Expenses	Christine Southern	Z	36.20		36.20
79 Clerks PAYE/NIC	22/12/2025		Current Account		Clerks HMRC	HMRC	Z	265.89		265.89
79 Employers NI	22/12/2025		Current Account		Clerks HMRC	HMRC	Z	192.92		192.92
Total								1,821.55		1,821.55

Prepared by: C. Southern Date: 29.12.25

Approved by: _____ Date: _____

Approved by: _____ Date: _____

P.2.

Halebank Parish Council
Listing of Payments in each Code for All Cost Centres
(Between 01-04-2025 and 30-12-2025)

Cost Centre Expenditure

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
68	24/11/2025			Current Account		Christmas Events	Christine Southern	Z	89.96		89.96
Subtotal for Code: Christmas Celebrations											£89.96

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
34	01/08/2025			Current Account		SLCC MEMBERSHIP	SLCC	Z	188.00		188.00
Subtotal for Code: Membership of Outside Bodies											£188.00

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
55	28/10/2025			Current Account	93848/93930/941	Stationery	Office Bridge	S	45.58	9.12	54.70
55	28/10/2025			Current Account	93848/93930/941	Stationery	Office Bridge	S	2.44	0.49	2.93
55	28/10/2025			Current Account	93848/93930/941	Stationery	Office Bridge	S	17.36	3.47	20.83
77	18/12/2025			Current Account		Stationery	Office Bridge	Z	31.31		31.31
Subtotal for Code: stationery											£13.08

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
18	16/06/2025			Current Account		Payroll Fees	PATA PAYROLL SERVICES	Z	37.35		37.35
47	27/09/2025			Current Account	JULY,AUG,SEPT	Payroll Fees	PATA PAYROLL SERVICES	Z	37.35		37.35
76	16/12/2025			Current Account		Payroll Fees	PATA PAYROLL SERVICES	Z	52.35		52.35
Subtotal for Code: Payroll											£127.05

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
7	07/05/2025			Current Account		Professional Charges	Mason Clark Associates	S	1,040.00	208.00	1,248.00
17	16/06/2025			Current Account		Professional Charges	Mason Clark Associates	S	52.50	10.50	63.00
19	16/06/2025			Current Account		Professional Charges	Mason Clark Associates	S	105.00	21.00	126.00
26	15/07/2025			Current Account		Professional Charges	Roman Summer Associates	S	600.00	120.00	720.00
27	28/07/2025			Current Account		Professional Charges	M J Egan	Z	900.00		900.00
31	01/08/2025			Current Account		Professional Charges	Mason Clark Associates	S	87.50	17.50	105.00
44	27/09/2025			Current Account		Professional Charges	M J Egan	Z	600.00		600.00
50	10/10/2025			Current Account		Professional Charges	Mason Clark Associates	S	87.50	17.50	105.00
64	19/11/2025			Current Account		Professional Charges	Roman Summer Associates	S	400.00	80.00	480.00
65	19/11/2025			Current Account		Professional Charges	M J Egan	Z	1,150.00		1,150.00
71	24/11/2025			Current Account		Professional Charges	Roman Summer Associates	S	2,000.00	400.00	2,400.00
Subtotal for Code: Consultancy											£7,022.50

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
20	16/06/2025			Current Account		Audit	JO O'Donoghue.	Z	250.00		250.00

Halebank Parish Council
Listing of Payments in each Code for All Cost Centres
(Between 01-04-2025 and 30-12-2025)

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
48	27/09/2025	SB03869		Current Account		Audit	PKF Littlejohn LLP (SBA)	S	210.00	42.00	252.00
Subtotal for Code: Audit									£460.00	£42.00	£502.00
35 Community Improvements											
23	15/07/2025			Current Account		Community Improvements	Christine Southern	Z	74.79		74.79
49	01/09/2025		825	Current Account		Remembrance Day	Royal British Legion	Z	25.00		25.00
66	19/11/2025			Current Account		Remembrance Day	Royal British Legion	Z	25.00		25.00
67	24/11/2025			Current Account		Remembrance Day	Christine Southern	Z	78.50		78.50
Subtotal for Code: Community Improvements									£203.29		£203.29
36 Website											
53	23/10/2025	TMS 18648		Current Account		Website & Email Maintenance	ThenMedia Ltd	S	273.00	54.60	327.60
Subtotal for Code: Website									£273.00	£54.60	£327.60
39 Community Grants											
12	04/06/2025			Current Account		Grants	Halebank Community Hub	Z	400.00		400.00
51	10/10/2025			Current Account		Grants	Halebank Community Hub	Z	100.00		100.00
72	24/11/2025			Current Account		Grants	Halebank Community Hub	Z	250.00		250.00
73	24/11/2025			Current Account		Grants	Knowsley Dementia Group Warm Hub	Z	200.00		200.00
Subtotal for Code: Community Grants									£950.00		£950.00
40 Telephone											
30	28/07/2025	CTMS02Wk26		Current Account		Clerks Telephone Top Up	Christine Southern	Z	20.00		20.00
40	08/09/2025			Current Account		Clerks Telephone Top Up	Christine Southern	Z	20.00		20.00
61	03/11/2025			Current Account		Clerks Telephone Top Up	Christine Southern	Z	20.00		20.00
Subtotal for Code: Telephone									£60.00		£60.00
41 Software											
1	01/04/2025	CS347933708		Current Account		McAfee Subscription	McAfee	Z	109.99		109.99
2	01/04/2025	8437		Current Account		Accounts Software	Scribe Accounting	S	345.60	69.12	414.72
5	24/04/2025			Current Account		Canva Subscription	Christine Southern	S	10.83	2.16	12.99
15	13/06/2025		May 2025	Current Account		Canva Subscription	Christine Southern	S	10.83	2.16	12.99
28	13/07/2025			Current Account		Canva Subscription	Christine Southern	S	10.83	2.16	12.99
35	04/08/2025			Current Account		Microsoft 360 Subscription	Microsoft	S	70.83	14.16	84.99
42	08/09/2025			Current Account		Canva Subscription	Christine Southern	S	10.82	2.17	12.99
58	03/11/2025			Current Account		Canva Subscription	Christine Southern	S	10.83	2.16	12.99
59	03/11/2025			Current Account		Canva Subscription	Christine Southern	S	10.83	2.16	12.99
60	03/11/2025			Current Account		Canva Subscription	Christine Southern	S	10.83	2.16	12.99
69	24/11/2025			Current Account		CANVA	Christine Southern	S	10.83	2.16	12.99
Subtotal for Code: Software									£613.05	£100.57	£713.62

Halebank Parish Council
Listing of Payments in each Code for All Cost Centres
 (Between 01-04-2025 and 30-12-2025)

Code Number		42 Printing		Bank		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
Vchr.	Date	Invoice No	Minute																
6	23/04/2025			Current Account		March - April 20;		HP INK SUBSCRIPTION	Christine Southern	S	21.24	4.25	25.49						
14	13/06/2025			Current Account				HP INK SUBSCRIPTION	Christine Southern	S	117.91	23.58	141.49						
24	15/07/2025			Current Account				HP INK SUBSCRIPTION	Christine Southern	S	46.66	9.33	55.99						
29	15/07/2025			Current Account				HP INK SUBSCRIPTION	Christine Southern	S	46.66	9.33	55.99						
38	26/08/2025			Current Account				Stationery	PRINTSTAT LTD	Z	276.00		276.00						
39	22/08/2025			Current Account				HP INK SUBSCRIPTION	HP Instant Ink	S	46.66	9.33	55.99						
41	08/09/2025			Current Account				HP INK SUBSCRIPTION	HP Instant Ink	S	24.16	4.83	28.99						
56	03/11/2025			Current Account				HP INK SUBSCRIPTION	Christine Southern	S	24.16	4.83	28.99						
57	03/11/2025			Current Account				HP INK SUBSCRIPTION	Christine Southern	S	24.16	4.83	28.99						
74	24/11/2025			Current Account				HP INK SUBSCRIPTION	Christine Southern	S	24.16	4.83	28.99						
78	18/12/2025			Current Account				Office Expenses	Christine Southern	Z	36.20		36.20						
Subtotal for Code: Printing											£663.81	£70.31	£734.12						

Code Number		43 Land Registry		Bank		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
Vchr.	Date	Invoice No	Minute																
4	24/04/2025			Current Account		100007422495		Land Registry	Christine Southern	Z	7.00		7.00						
8	09/05/2025			Current Account		818		Land Registry	Land Registry Report	Z	11.00		11.00						
10	15/05/2025			Current Account		100007573506		Land Registry	Christine Southern	Z	7.00		7.00						
11	15/05/2025			Current Account				Land Registry	Christine Southern	Z	63.00		63.00						
13	13/06/2025			Current Account		1000007758277		Land Registry	Christine Southern	Z	14.00		14.00						
70	24/11/2025			Current Account				Land Registry	Christine Southern	Z	14.00		14.00						
Subtotal for Code: Land Registry											£116.00		£116.00						
Subtotal for Cost Centre: Expenditure											10,863.35	1,155.06	12,018.41						

Code Number		6 Clerks PAYE/NIC		Bank		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
Vchr.	Date	Invoice No	Minute																
21	18/06/2025		Period 1	Current Account		820		Clerks HMRC	HMRC	Z	168.68		168.68						
22	18/06/2025		Period 2	Current Account		821		Clerks HMRC	HMRC	Z	168.68		168.68						
32	01/08/2025		Period 3	Current Account		822		Clerks HMRC	HMRC	Z	168.68		168.68						
33	17/10/2025		Period 4	Current Account				Clerks HMRC	HMRC	Z	168.45		168.45						
36	17/10/2025		Period 5	Current Account				Clerks HMRC	HMRC	Z	168.45		168.45						
45	17/10/2025		Period 6	Current Account				Clerks HMRC	HMRC	Z	168.45		168.45						
46	27/09/2025			Current Account		827		Clerks HMRC	HMRC	Z	168.45		168.45						
54	15/10/2025		Period 7	Current Account				Clerks HMRC	HMRC	Z	168.45		168.45						
79	22/12/2025			Current Account				Clerks HMRC	HMRC	Z	265.89		265.89						
Subtotal for Code: Clerks PAYE/NIC											£1,445.73		£1,445.73						

Code Number		7 Employers NI		Bank		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
Vchr.	Date	Invoice No	Minute																
Subtotal for Code: Employers NI											168.45		168.45						
Subtotal for Code: Clerks PAYE/NIC											265.89		265.89						
Subtotal for Code: Clerks PAYE/NIC											£1,445.73		£1,445.73						

Halebank Parish Council
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Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
21	18/06/2025	Period 1		Current Account	820	Clerks HMRC	HMRC	Z	140.55		140.55
22	18/06/2025	Period 2		Current Account	821	Clerks HMRC	HMRC	Z	140.55		140.55
32	01/08/2025	Period 3		Current Account	822	Clerks HMRC	HMRC	Z	140.55		140.55
33	17/10/2025	Period 4		Current Account		Clerks HMRC	HMRC	Z	140.55		140.55
36	17/10/2025	Period 5		Current Account		Clerks HMRC	HMRC	Z	140.55		140.55
45	17/10/2025	Period 6		Current Account		Clerks HMRC	HMRC	Z	140.55		140.55
46	27/09/2025			Current Account	827	Clerks HMRC	HMRC	Z	140.55		140.55
54	15/10/2025	Period 7		Current Account		Clerks HMRC	HMRC	Z	140.55		140.55
63	28/10/2025	Period 8		Current Account		Clerks HMRC	HMRC	Z	140.55		140.55
79	22/12/2025			Current Account		Clerks HMRC	HMRC	Z	192.92		192.92
Subtotal for Code: Employers NI									£1,176.77		£1,176.77

Code Number **23 Clerks Salary**

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
3	15/04/2025			Current Account	Salary April 25	Clerks Salary	Ecoshed	Z	1,211.50		1,211.50
9	15/05/2025			Current Account	May 2025	Clerks Salary	Christine Southern	Z	1,211.50		1,211.50
16	15/06/2025			Current Account		Clerks Salary	Christine Southern	Z	1,211.50		1,211.50
25	15/07/2025			Current Account		Clerks Salary	Christine Southern	Z	1,211.50		1,211.50
37	15/08/2025			Current Account		Clerks Salary	Christine Southern	Z	1,211.30		1,211.30
43	27/09/2025	September 2		Current Account		Clerks Salary	Christine Southern	Z	1,211.50		1,211.50
52	15/10/2025			Current Account		Clerks Salary	Christine Southern	Z	1,211.30		1,211.30
62	15/11/2025			Current Account	November 25	Clerks Salary	Christine Southern	Z	1,461.79		1,461.79
75	15/12/2025			Current Account		Clerks Salary	Christine Southern	Z	1,242.88		1,242.88
Subtotal for Code: Clerks Salary									£11,184.77		£11,184.77
Subtotal for Cost Centre: Staff Costs									13,807.27		13,807.27

TOTALS **£24,670.62** **£1,155.06** **£25,825.68**

HALE BANK PARISH COUNCIL - DRAFT BUDGET 2021/22

Course Training Fees & CILCA Qualifications & First Aid	£	700.00
Clerk's Salary & HMRI Contributions	£	6,840.00
Public & Employers Liability Insurance	£	329.00
Office Expenses	£	200.00
Hire of Youth Club	£	120.00
Payroll Services	£	300.00
Annual Audit	£	300.00
Section 137 Payment	£	200.00
Donation to outside bodies	£	500.00
Membership of Outside Bodies	£	596.00
Legal/Planning Consultancy Fees	£	10,000.00
Village Improvement Contributions	£	13,000.00
Website domain hosting and Annual Subscription	£	300.00
website Training and updating Services	£	1,000.00
Christmas Lights	£	1,600.00
Parish Council Election 2021	£	3,100.00
		39,085.00

P.S.

Matt Guest <att.guest@halton.gov.uk>

25/11/2025 17:46

RE: Parish Precept 2026-27

To Christine Southern <clerk@halebankpc.org>

Hi Christine,

Further to your phone call earlier, I have tried to pull together a table to explain why there has been a drop in your tax base this year, and wanted to get this off to you today (as I am not in the office tomorrow).

The table below should explain the majority of the changes (though it adds up to minus 8, rather than minus 6).

Main issues being:

- A reduction in Band B and C properties
- A reduction in empty properties (they pay double council tax, so will see a reduction in 1 band C property)
- An increase in the number of people claiming Single Person Discount (25% reduction in council tax)
- A increase in those claiming Council Tax Support

Table shown below

Hope that helps, but if you have any further questions I'll be back in work on Thursday.

Thanks

Matt

Band	A Disabled	A	B	C	D	E	F	G	H
Chargeable Props									
25/26	2	408	336	126	41	13	5	2	0
26/27	1	411	335	123	40	14	5	2	0
Increase	-1	3	-1	-3	-1	1	0	0	0
2nd Homes / Empty 1 yr +									
25/26	0	6	1	2	1	0	0	0	0
26/27	0	6	1	1	1	0	0	0	0
Increase	0	0	0	-1	0	0	0	0	0
25% Discount									
25/26	0	195	129	47	6	1	2	2	0
26/27	1	198	134	46	7	1	2	1	0
Increase	1	3	5	-1	1	0	0	-1	0
Council Tax Support									
25/26	2	74	31	8	1	0	1	1	0
26/27	1	76	32	8	1	0	2	1	0
Increase	-1	2	1	1	0	0	1	0	0
Change in no properties	-1.0	3.0	-1.0	-3.0	-1.0	1.0	0.0	0.0	0.0
Change in no 2nd Homes / Empty 1 yr +	0.0	0.0	0.0	-2.0	0.0	0.0	0.0	0.0	0.0
Changes in Single Person Discount	-0.3	-0.8	-1.2	0.1	-0.3	0.0	0.0	0.2	0.0
Change in Council Tax Support	1.2	-2.1	-1.1	-0.7	0.0	0.2	-0.8	0.0	0.0
Total Change by Band	-0.1	0.2	-3.4	-5.5	-1.3	1.2	-0.9	0.2	0.0
Band D Equivalent	0.0	0.1	-2.6	-4.9	-1.3	1.5	-1.2	0.4	0.0
Total	-8								

From: Matt Guest

Sent: 25 November 2025 13:12

To: Christine Southern <clerk@halebancpc.org>

Subject: Parish Precept 2026-27

Please find attached confirmation of your tax base for the 2026-27 financial year.

Please respond with your parish precept for 2026-27 by 15th January 2026.



Christine Southern
clerk@halebankpc.org

Our Ref MG
If you telephone please ask for Matt Guest
0151 511 6249
Your ref
Date 20 November 2025
E-mail address matt.guest@halton.gov.uk

Dear Christine,

Parish Precepts – Council Tax 2026/27

The 2026/27 tax base for Halebank Parish Council has been calculated as 540 Band D equivalents, a decrease of 6 from last year.

Please advise me, by returning the attached statement no later than 15 January 2026, the parish precept you require for the 2026/27 financial year.

For information your precept for 2025/26 was £40,960, which equates to a Band D charge of £75.02. Based on the same Band D charge your precept would be £40,510 for 2026/27.

Please aim to send your precept information back to us by the 15th January, but if you are going to miss this deadline, then please keep the Council informed, and to ensure this does not cause any delays to the council tax billing process please ensure that the information is returned by Friday 13th February at the latest.

Please also complete the bank details on the attached form to ensure that our records are correct.

Yours sincerely.

Ed Dawson
Operational Director - Finance

It's all happening **IN HALTON**

Municipal Building, Kingsway, Widnes, Cheshire WA8 7QF
Tel: 0303 333 4300
www.halton.gov.uk





PLEASE RETURN NO LATER THAN 15th JANUARY 2026

PARISH OF HALEBANK

PRECEPT FOR 2026/27

The estimated amount required is £ _____

Date:

Signed:.....
Clerk of the Parish Council

Bank Details

Account Name: _____

Bank: _____

Sort Code _____

Account Number: _____

To: Operational Director – Finance
Halton Borough Council
Municipal Building
Kingsway
Widnes
Cheshire
WA8 7QF

Or alternatively
matt.guest@halton.gov.uk

It's all happening **IN HALTON**

Municipal Building, Kingsway, Widnes, Cheshire WA8 7QF
Tel: 0303 333 4300
www.halton.gov.uk



INVESTOR IN PEOPLE

Hi John and all

Great to catch up with you all last night.

I've been thinking about my fee for this, and in some respects it is quite hard to predict how much time I will end up spending on it. I obviously have a few documents to read and get my head around, and then I have to compose my letter, and Jon has kindly agreed to set out a few pointers from his perspective (some if not all of which I imagine we touched on last night).

What I don't want to do is over egg the pudding and ask for too much. But by the same token I don't want to underplay what I need to do and leave myself short.

So can I suggest the following?

Can we agree a provisional fee of £2,000 + VAT for me to prepare the objection.

If I don't spend that much time, hopefully you know me by now that I won't charge for it. Having said that, my instinct is that it probably will take that amount of time.

However, if I get into it and it starts to grow arms and legs, and feels like extra time is needed, I may need to return to you to suggest a modest uplift to cover it.

In terms of preparing for, attending and presenting to Planning Committee, can I suggest a fee of £600 + VAT to cover that.

I hope those fees make sense, but if you can please let me know?