



MINUTES OF ORDINARY MEETING OF HALEBANK PARISH COUNCIL

MONDAY 6 OCTOBER

Present:

Cllrs Terry Colquitt (Chair) (TC), Jayne Caslin (JC), Adam Harrison (AH),
Rebecca Littler (RL), Billy Knowles (BK), Cliff McIlwraith (CM)

Clerk: Christine Southern (CS)

Also, in attendance:

PCSO Marnick

7 Members of the public.

1. **Welcome and Introduction**

TC Welcomed everyone to the meeting

2. **To receive and accept apologies for absence**

Apologies were received from Cllr Anderton

Resolved that: the absence of Cllr Anderton be noted and accepted.

3. **To agree to co-opt New Parish Councillor**

An application for the vacant post on the Parish Council had been received and previously distributed to all members.

A vote took place, and the co-option was unanimously agreed by all members present.

Resolved that: Cliff McIlwraith be co-opted as member of Halebank Parish Council.

4. **Declaration of Interests**

A declaration of interest was received from Cllr Caslin in respect of item 8.5

5. **Minutes of previous meeting**

To resolve to approve the minutes of the Ordinary Meeting on 1 September 2025.

Resolved that: The Minutes of the meeting held on 1 September 2025 be accepted as a true record.

6. Clerks Report

6.1 SERAS NOISE/DUST COMPLAINT

The clerk updated the meeting on action taken in respect of the noise and dust complaints regarding Seras Biomass.

A discussion took place on suggested action to be taken by residents. The Clerk agreed to assist with arranging a meeting and printing of flyers for distribution to all Halebank residents to help gain support for those most affected.

Action

Clerk to continue to liaise with all concerned.

6.2 GOVERNMENT PRIDE IN PLACE FUNDING

Reports had recently been received regarding 20 million pounds funding secured for Hough Green and Ditton. The Clerk had enquired regarding this funding, and it's benefit to Halebank as it is in the Ditton Ward. Cllr Mike Wharton advised that the funding was for the Hough Green and Ditton areas and not the Ward.

Resolved that: The Clerk continue to investigate the distribution of the funding.

6.3 TRAINING

The Clerk informed members of workshops run by Halton Borough Council to support Community Groups in all aspects of searching and bidding for funding.

Action: Councillors to notify clerk of workshops they wish to attend.

6.4 CLAPGATE PARKING

The clerk advised the members of a meeting to be held on Thursday 16 October 2025 with Jon Blackwell, Director of Homes HHS. This meeting is to discuss Parking on Clapgate Crescent and specifically the old garage site.

Action: Councillors to notify Clerk if they wish to attend.

6.5 SITE OPPOSITE THE GOLDMINE

Concerns had been received about the site on Hale Road and its current use.

Action: Clerk to liaise with the relevant authorities and public bodies.

6.6 PALLET SITE, HALE ROAD

Concerns had been received regarding damaged fencing between the site and the Sunningdale Park Estate. Cllr Harrison confirmed that HBC had agreed to replace the fencing.

Action: Cllr Harrison to liaise with residents and confirm that works have been completed.

7. Police Report

A copy of the Police Report was distributed to the meeting. A discussion took place regarding items in the report. PCSO Marnick answered questions from those present.

Action

Police report to be added to Parish Council Website.

8. Finance

8.1 To approve accounts submitted for payments since last meeting on 1 September 2025.

Resolved that: The schedule of payments and accounts since the last meeting on 1 September 2025 be approved and accepted.

8.2 To agree and accept monthly Budget Report for September/October

Resolved that: monthly Accounts and balance for September/October be approved, accepted and signed by members of the finance committee.

8.3 To update members on external audit report and certificate for 24/25

Resolved that: The external auditors report and certificate be noted and accepted.

8.4 To agree Clerks, pay increase as per NJC Payscale backdated to April 1, 2025.

The clerk advised the members regarding the annual increase for Local Government staff.

Resolved that: the increase be agreed.

8.5 Request for grant from Halebank Community Hub

A request was received from Halebank Community hub for the sum of £100.00 (50%) towards a free Halloween Party for local children.

A vote took place by all eligible councillors who unanimously agreed to the request.

Resolved that: Clerk arrange payment to Halebank Community Hub.

9. Public Forum

No requests were received.

10. Planning Applications

To review any new planning applications received since 1 September/

10.1 A discussion took place regarding application 25/00400/OUT to build housing development off land off Ditton Brook.

11. Planning Updates

11.1 Application 25/00345/REM Hale Gate Road development.

No update was received.

11.2 Review of meeting held 3 September
TC updated everyone on the successful, well attended meeting held in relation to the Hale Gate Road development.

12. Ditton Bridge

12.1 Quote for structural survey.

A quote was requested from Mason Clark Associates in respect of a Survey of Ditton Bridge.

Resolved that: Matter to be deferred to November meeting.

13. Community Improvements & Events

To confirm a date for a meeting of the Community Improvements and Events Committee.

Action: Clerk to liaise with interested parties to arrange a date.

14. Halebank Park Masterplan

Report from meeting held with HBC on 4 September 2025.

JC updated the members on matters discussed during the meeting with Halton Borough Council on 4 September 2025. The masterplan which will be a long-term project includes

- New Park equipment
- Cycle Paths
- Landscaping
- Picnic areas

Action: Parish Council members to liaise with Halton Borough Council Community Regeneration Directorate to obtain regular updates.

15. Correspondence

No correspondence was received.

16. Chairpersons Closing Comments

TC thanked everyone for the attendance.

17. To confirm proposed date and time of next meeting

The next full meeting will be held on Monday 3 November 2025 in Halebank Youth Club at 8:00pm

Signed

Date