

Halebank Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

Voucher Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
80 Website	06/01/2026		Current Account		Website & Email Maintenance	ThenMedia Ltd	S	315.00	63.00	378.00
81 Insurance	06/01/2026		Current Account		Liability Insurance	Zurich Municipal	Z	351.34		351.34
82 Clerks Salary	15/01/2026		Current Account		Clerks Salary	Christine Southern	Z	1,242.68		1,242.68
83 Office	29/01/2026		Current Account		Canva Subscription	Christine Southern	S	10.82	2.17	12.99
84 Office	29/01/2026		Current Account		Clerks Telephone Top Up	Christine Southern	Z	20.00		20.00
85 Office	29/01/2026		Current Account		HP INK SUBSCRIPTION	Christine Southern	S	24.16	4.83	28.99
86 Office	29/01/2026		Current Account		HP INK SUBSCRIPTION	Christine Southern	S	24.16	4.83	28.99
87 Consultancy	30/01/2026		Current Account		Professional Charges	M J Egan	Z	750.00		750.00
88 Insurance	30/01/2026		Current Account		Liability Insurance	Zurich Municipal	Z	351.34		351.34
Total								3,089.50	74.83	3,164.33

Prepared by: C. Southern Date: 30.1.26

Approved by: _____ Date: _____

Approved by: _____ Date: _____

Payment confirmation



From

SLA HALEBANK PARISH

*****757 | 60-19-24

Payee name

C SOUTHERN-CLERK

14560868 | 77-51-12

Reference

PHONE TOP UP

Amount

£20.00

Payment date

29 January 2026

2 Feb.

MyO2 <myo2@o2mail.co.uk>

13/1/2026 10:52

Successful Top Up

To clerk@halebankparishcouncil.gov.uk

This is an official O2 email for the mobile number ending 7150. For more info, scroll to bottom.

Thanks for topping up



Thanks for topping up.

We added £20 to the balance of 447355697150 using your VISA card ending 5420 on Tue 13 Jan at 10:52:25.

Your top up transaction reference is CTMGO2Wl94dj8ddbuhuq.

Register for My O2, and make your next top ups quicker and easier.

Thanks

The My O2 Team

How do I know this is really from O2?

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Telefonica

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Payment confirmation



NatWest

From

SLA HALEBANK PARISH

*****757 | 60-19-24

Payee name

C SOUTHERN-CLERK

14560868 | 77-51-12

Reference

HP INK DEC

Amount

£28.99

Payment date

29 January 2026

2 Feb

HP Instant Ink

Ink replacement service



Invoice

Billing Cycle from 22 Nov 2025 - 21 Dec 2025
Charge date: 22 Dec 2025
Invoice date: 22 Dec 2025
Tax point date: 21 Dec 2025

CUSTOMER NAME	SHIPPING ADDRESS
Christine Southern	44 Hale Gate Road, Widnes, CHS WA8 8LZ, GB

BILLING ADDRESS
44 Hale Gate Road, Widnes, CHS WA8 8LZ, GB

INVOICE NUMBER
IIUKDN1120804177

PRINTER	SERIAL NUMBER
HP OfficeJet 8014e All-in-One Printer	TH21B3P1XB

ACCOUNT NUMBER	ACCOUNT PLAN
5605935184	£28.99 - 700 Pgs / Mo

PAGES PRINTED	
Regular Pages:	661 - £28.99
Rollover Pages:	0 - N/A
Additional Pages:	0 - £0.00
Total Pages Printed:	661

PAYMENT BALANCE	
Previous billing cycle charges:	£0.00
Current billing cycle charges:	£28.99
Total:	£28.99
Included VAT (20%):	£4.83
Subtotal less VAT:	£24.16

DATE *	PAGES PRINTED		
	REGULAR	ROLLOVER	ADDITIONAL
26 Nov 2025	290		
3 Dec 2025	341		
9 Dec 2025	10		
16 Dec 2025	19		
19 Dec 2025	1		

** Page counts are not recorded in real time. Printed pages are automatically recorded about once per day and reflected in your Print History on the date they were printed provided that the printer is connected to the Internet via WiFi or Ethernet. If pages are printed when the printer is not connected to the Internet (offline), those pages will be recorded on the date the printer comes back online. Pages printed without using Instant Ink cartridges are not recorded.
*** You have additional charges that will appear in the next billing cycle as your printer is currently offline.
**** You have charges from a previous billing cycle because your printer was offline.

© 2025 HP Development Company, L.P.

Sign in to review or update your account: instantink.hpconnected.com/uk/en
HP Inc UK Limited Earley West, 300 Thames Valley Park Drive, Reading, RG6 1PT, United Kingdom
VAT ID: GB 206 9537 96

Payment confirmation



NatWest

From

SLA HALEBANK PARISH

*****757 | 60-19-24

Payee name

C SOUTHERN-CLERK

14560868 | 77-51-12

Reference

HP INK JAN 26

Amount

£28.99

Payment date

29 January 2026

Feb

HP Instant Ink

Ink replacement service



Invoice

Billing Cycle from **22 Dec 2025 - 21 Jan 2026**
Charge date: 23 Jan 2026
Invoice date: 23 Jan 2026
Tax point date: 21 Jan 2026

CUSTOMER NAME	SHIPPING ADDRESS
Christine Southern	44 Hale Gate Road, Widnes, CHS WA8 8LZ, GB

BILLING ADDRESS
44 Hale Gate Road, Widnes, CHS WA8 8LZ, GB

INVOICE NUMBER
IIUKDN1122605016

PRINTER	SERIAL NUMBER
HP OfficeJet 8014e All-in-One Printer	TH21B3P1XB

ACCOUNT NUMBER	ACCOUNT PLAN
5605935184	£28.99 - 700 Pgs / Mo

PAGES PRINTED	
Regular Pages:	700 - £28.99
Rollover Pages:	619 - N/A
Additional Pages:	0 - £0.00
Total Pages Printed:	1319

PAYMENT BALANCE	
Previous billing cycle charges:	£0.00
Current billing cycle charges:	£28.99
Total:	£28.99
Included VAT (20%):	£4.83
Subtotal less VAT:	£24.16

DATE *	PAGES PRINTED		
	REGULAR	ROLLOVER	ADDITIONAL
29 Dec 2025	73		
30 Dec 2025	278		
5 Jan 2026	349	5	
6 Jan 2026		121	
13 Jan 2026		311	
14 Jan 2026		42	
21 Jan 2026		140	

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*** You have **additional charges** that will appear in the next billing cycle as your printer is currently offline.
**** You have charges from a previous billing cycle because your printer was offline.

Payment confirmation



Feb. ✓
NatWest

From

SLA HALEBANK PARISH

*****757 | 60-19-24

Payee name

C SOUTHERN-CLERK

14560868 | 77-51-12

Reference

CANVA DEC 25

Amount

£12.99

Payment date

29 January 2026

Your Canva invoice

To clerk@halebankpc.org



Your invoice

Thank you for your purchase! Your invoice details are below.

INVOICE	DATE OF ISSUE
04724-31477813	8 Dec 2025
BRAND ID	BILLED TO
Christine Southern's Team	Card (Visa - 5420)

Invoice Summary

ITEM	AMOUNT
Subscription charges	£12.99
Charged:	£12.99

Payment confirmation



NatWest

From

SLA HALEBANK PARISH

*****757 | 60-19-24

Payee name

J EGAN

29968593 | 60-19-24

Reference

HBPC12

Amount

£750.00

Payment date

30 January 2026

7cb

INVOICE

Halebank Parish Council

Invoice Date:
January 20 2025

Invoice Number:
No -HBPC 12

MJ Egan
8 Pinfold Lane
Scarisbrick
L40 8HR

Description	Price	Amount
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Attending at meeting with
Cityheart and follow up
communication.

Liaison with Parish Council
and planning consultant re
planning objections to
Keepmoat application.

Drafting of media release re
Keepmoat application

Drafting letter to Ward
Cllrs and Planning
Committee members.

Attendance at Planning
Committee meeting

Revising and expanding
synopsis / briefing
document for potential
Judicial Review

2.5

days @
£300 a
day

£750

VAT n / a

TOTAL

£750

Signed _____

Due November 24 2025

Payment to MJ Egan Electronic payment Nat West Bank, Account Number: 29968593, Sort
Code: 60-19-24

Payment confirmation



NatWest

From

SLA HALEBANK PARISH

*****757 | 60-19-24

Payee name

Zurich Municipal

23110249 | 20-65-82

Reference

YLL2720403253

Amount

£351.34

Payment date

30 January 2026

Mrs Christine Southern
Hale Bank Parish Council
30 Rutland Avenue
Sefton Park
Liverpool
Lancashire
L17 2AF

Select for Local Councils Policy Schedule

This insurance policy, which meets your demands and needs, has been based on the latest information obtained from you. The Policy, the Policy Schedule, any Certificates of Insurance and Endorsements form one document and should be read together. This Schedule replaces any previous Schedule.

Policy Number	YLL-2720403253
Insured	Hale Bank Parish Council
Business	Parish / Town Council
Period of Insurance	
From	24 th February 2026
To	23 rd February 2027
and any other period for which cover has been agreed.	
Renewal Premium	£ 351.34

Premiums are inclusive of Insurance Premium Tax and/or VAT as appropriate.

Schedule Number	163799250
Long Term Agreement:	Not Applicable
Preparation Date	30 th December 2025
Prepared by	Mr Alex Kirby
Policy Form Reference	MLAACH10

Policy Cover Declaration:

You, the Insured, are not aware of any known losses or events that could give rise to a claim, or circumstances that would be prejudicial to us, the Insurer, should the basis of cover on the below given insurance product (s) be changed.

This is important information, please read it carefully and check that the facts given about you are correct and that we have included all the covers that you require. We are unable to give you advice so it is your responsibility to check the cover is correct for your organisation.