



## HALEBANK PARISH COUNCIL

ALWAYS PUTTING THE PEOPLE OF HALEBANK FIRST

Clerk to Council: Christine Southern

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### NOTICE/AGENDA

Members of Halebank Parish Council are hereby summoned to attend the Ordinary Meeting of the Council to be held at Halebank Youth Club on **Monday 8 June 2026 at 8:00pm** for the transaction of business as set out in the agenda below. Members of the press and public are welcome to attend.

Christine Southern, Clerk to the Parish Council 2 JUNE 2026

*C. Southern*

1. **Welcome and Introduction**
2. **To receive and accept apologies for absence**
3. **Declaration of Interests**  
*Members are reminded of their responsibility to declare any personal or prejudicial interests.*
4. **Minutes of Previous Meetings**  
*To confirm the minutes of the Annual General meeting 11 May 2026*
5. **Clerks Report**  
*Clerk to update meeting on any new initiatives or events since meeting held on 11 May 2026*
6. **Policies- To review and agree the following Policies**
  - *Internal Control Policy*
  - *Data Protection Policy*
  - *Freedom of Information Policy*
  - *Privacy Policy*
7. **Finance**
  - 7.1 *To agree payments submitted for approval for May/June 2026*
  - 7.2 *To review and agree monthly budget report for May/June 2026*

**8. To agree and sign the Annual Governance Statement and Return**

**8.1** *Members to acknowledge and confirm Annual Governance Statement Sections 1 - 10 25/26 to be read to the meeting by the clerk as follows:*

1. *We have put in place arrangements for effective financial management during the year and for the preparation of the accounting statements*
2. *We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.*
3. *We have assured ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage finances.*
4. *We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.*
5. *We carried out an assessment of the risks facing this authority and took appropriate action to manage those risks, including the introduction of internal controls and/or external insurance cover where required.*
6. *We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.*
7. *We took appropriate action on all matters raised in reports from internal and external audits.*
8. *We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end have a financial impact on this authority and, where appropriate, have included them in the accounting statement.*
9. *N/A*
10. *We have put in place arrangements for effective IT and data management in accordance with proper practices during the year under review.*

**8.2** *Annual Governance Statement to be signed by Chair and Clerk.*

**8.3** *To agree Section 2 of the Annual Governance Statement*

a. *To agree the date of the Exercise of Public Rights*

b. *To accept Internal Auditors Report for 24/25*

**8.6** *To resolve to appoint Jo Donoghue FSLCC as Internal Auditor for 25/26*

**9.** **Planning Applications**

*To consider any new planning application received*

**10.** **Planning updates**

*To receive updates on planning application currently being reviewed/addressed by The Parish Council.*

*10.1 Application 26/00135)HSC – Hazardous substance consent at Univar Solutions Ltd*

*10.2 Application 26/00073/COU – Proposed conversion of Mersey View Pub.*

**11.** **Public Participation**

**12.** **Correspondence**

**13.** **Vacancies**

*To review recent notice of Councillor Vacancies posted 26 May 2026*

**14.** **Chairpersons Closing comments.**

**15.** **To Confirm proposed date and time of next meeting.**

*Monday 6 July 2026 8:00pm in Halebank Youth Club*