

**HALE BANK PARISH COUNCIL**  
**FULL COUNCIL**  
**HELD Tuesday 14<sup>th</sup> June 2021 at 8.00 PM**  
**HALE BANK YOUTH CLUB – BAGULEY AVENUE**

PRESENT: Councillor Colquitt (TC) (Chair) Councillors (Cllrs): Anderton (Vice Chair) Maxwell (JM) Stokes (VS), Caslin (JC) Knowles (BN) and Travis (PT)

IN ATTENDANCE Ward Councillor: Marie Wright, C Southern (Parish Clerk) & Edward Landor (Planning Consultant)

The meeting was also attended by 5 members of the public.

1. **APOLOGIES**

Apologies were received from Cllr Ian Hastie

2. **TO RECEIVE DECLARATION OF INTEREST OF ITEMS ON THE AGENDA**

None to declare

3. **PUBLIC PARTICIPATION**

**PICKERING PASTURE**

Ditton resident Eddie Hughes put forward his concerns regarding a piece of land off Pickering Pasture which has now been taken over and fenced off by the owners of the former Haydock site. Eddie had previously sent through photographs and information which had been distributed to the Parish Council.

Eddie proposes to put forward evidence that the land which has been used as a footpath for a considerable number of years is a public right of way. Eddie requested that the Parish Council assist with the distribution of Evidence forms to the local residents.

Proposed JM    Seconded JC

**Resolved that:** Eddie Hughes email the relevant documents to Parish Clerk.

**BUS STOP**

Local resident Carol Wynne suggested that the Bus stop outside Univar be moved to the local bus terminus as it was a cause of considerable disturbance to residence of Hale Road. A discussion took place regarding this and it was suggested that a Petition be circulated to local residence for their opinion.

Proposer TC

Secunder JM

**Resolved that:** JM produce a petition to be distributed.

## **NOISE COMPLAINT**

VS had received a complaint from a resident of Clapgate Crescent regarding the excessive noise coming from the railway which was causing great distress and loss of sleep. VS has contacted Network rail and is awaiting a reply.

## 4. **WARD COUNCILLORS REPORT**

Marie Wright advised that Eddie Dourley had a report but was not in attendance at the meeting.

**Action:** Councillor Marie Wright to contact Eddie Dourley regarding Ward Councillors report.

## 5. **TO APPROVE THE MINUTES OF THE ANNUAL MEETING HELD ON 18 MAY 2021**

**Resolved that:** The minutes of the meeting held on 18 May 2021 be accepted as a true record and passed to chair for signature.

## 6. **PLANNING APPLICATIONS**

JM read through local planning applications. It was agreed that there were none to be disputed.

## 7. **PLANNING UPDATE**

The meeting was attended by Planning Consultant Edward Landor who gave an update on the plans to build houses on the area between Hale Bank Road and Hale Gate Road. Edward distributed maps of the project to those in attendance and answered questions.

**Resolved that:** Landor Planning Consultants continue to observe the situation on behalf of Hale Bank Parish Council.

## 8. **PROPOSED COMMUNITY CENTRE**

TC advised a meeting had been arranged with Halton Borough Council regarding an application for Lottery funding to purchase the 'Oddies' Club to convert into a Community Centre. It was proposed that questionnaire be produced and distributed to the community for their opinion.

## 9. LOCAL ISSUES – ROADS/VILLAGE GREEN/LITTER/FLY TIPPING

JC advised that it is proposed that a Litter Pick will be held once a month on a Sunday Morning .The first event will take place on Sunday 28 June 10:00am – 12:00pm. Cllr Eddie Dourley has agreed to supply the necessary equipment.

The Clerk advised that communication had been made with United Utilities Third Party Co-ordinator George Finnegan regarding the Spillage on the land adjacent to Lovell Terrace. George advised that the pipe was no longer leaking and suggested that a meeting be arranged with the Parish Council and members of the community regarding the best way forward for the community of Hale Bank.

**Resolved that:** Clerk to contact United Utilities and arrange meeting.

## 10. FINANCE

**Resolved that:** The schedule of payments submitted for approval at the meeting be approved

## 11. PARISH COUNCIL WEBSITE

The Clerk advised the meeting that a virtual meeting had been arranged with ThenMedia to confirm details for the new Parish Council Website.

**Action:** Clerk to request confirmation of Councillors interest in attending the meeting and forward appropriate link.

## 12. ANNUAL GOVERNANCE STATEMENT AND RETURN

The Clerk read out the following questions to Elected Members as detailed in Section 1 of the **Annual Return**:-

1. *We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.*

The Clerk confirmed that the Council had answered 'yes' to this question and asked if Elected Members agreed. Members confirmed their agreement.

2. *We maintained an adequate system of internal control including measure designed to prevent and detect fraud and corruption and reviewed its effectiveness.*

The Clerk confirmed that the Council had answered 'yes' to this question and asked if Elected Members agreed. Members confirm their agreement.

- 3. We took all reasonable steps to assure ourselves and there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business and manage its finances.*

The Clerk confirmed that the Council had answered 'yes' to this question and asked if Elected Members agreed. Members confirm their agreement.

- 4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.*

The Clerk confirmed that the Council had answered 'yes' to this question and asked if Elected Members agreed. Members confirm their agreement.

- 5. We carried out an assessment of the risks facing this authority and took appropriate action to manage those risks, including the introduction of internal controls and/or external insurance cover where required.*

The Clerk confirmed that the Council had answered 'yes' to this question and asked if Elected Members agreed. Members confirm their agreement.

- 6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.*

The Clerk confirmed that the Council had answered 'yes' to this question and asked if Elected Members agreed. Members confirm their agreement.

- 7. We took appropriate action on all matters raised in reports from internal and external audits.*

The Clerk confirmed that the Council had answered 'yes' to this question and asked if Elected Members agreed. Members confirm their agreement.

- 8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end have a financial impact on this authority and, where appropriate, have included them in the accounting statement.*

The Clerk confirmed that the Council had answered 'yes' to this question and asked if Elected Members agreed. Members confirm their agreement.

**Resolved that:**

- 1. Section 1 of the Annual Governance Statement 2020/21 be approved and signed by the Parish Clerk and Chair.**
- 2. Sections 2 – Accounting Statements 2020/21 be approved and signed by the Clerk.**
- 3. The dates of the Exercise of public rights be agreed as being from 30 June 2021 to 6 August 2021.**
- 4. The report to be noted.**

**13. POLICE REPORT**

An email was received from Insp Shaun Pyke of Cheshire Constabulary regarding a new Neighbourhood Watch scheme within Widnes. Insp Pyke suggested that a Parish Councillor would be in an ideal position to become a Neighbourhood Watch co-ordinator for the community. The matter was put to the Parish Council and PT put herself forward for the post.

**Resolved that:** Pam Travis contact Insp Shaun Pyke of Cheshire Constabulary regarding the Scheme.

**14. CORRESPONDENCE**

None

**15. CHAIRS CLOSING COMMENTS**

The Chair congratulated Councillor Jayne Caslin on here British Empire Medal Award For Services to the Hale Bank community. The Chair presented Cllr Caslin with bouquet of flowers on behalf the Parish Council.

The Chair thanked everyone for their attendance.

**16. DATE, TIME AND VENUE OF NEXT MEETING.**

It was agreed that the next meeting will be held on Monday 5 July at Hale Bank Youth Club at 7:00pm.

**CHAIRPERSON** \_\_\_\_\_

**DATE** \_\_\_\_\_