



**DATED THIS DAY 13 JULY 2021 NOTICE OF EXTRAORDINARY MEETING**

Members of Hale Bank Parish Council are hereby summoned to attend The Ordinary meeting of the Council to be at Hale Bank Youth Club on Monday 19 July 2021 at **8:30pm** for the transaction of business as set out in the Agenda below.

**To ensure the safety of all those at meeting only 12 members of the public will be permitted to attend. If you would like to attend the meeting please contact the clerk ([csouthernhbpc@gmail.com](mailto:csouthernhbpc@gmail.com)).**

**Places will be allocated on a first come first serviced basis.**

\*Members of the public wishing to address the Council should note that they must advise the clerk ([csouthernhbpc@gmail.com](mailto:csouthernhbpc@gmail.com)) before 10:00am on the day of the meeting of both their wish to participate in the public participation section of the meeting and their topic. If residents fail to inform the clerk prior to the meeting, permission to speak at the meeting will be at the discretion of the Chairperson. All participants are restricted to a maximum of three minutes. If the public wish to ask the Council questions, please note that the Council may not be able to answer the questions if the topic has not previously been discussed as an agenda item at a prior meeting. Should this be the case, the Council will advise correspondence with the clerk to request the item be discussed at the next parish council meeting. If the question is considered outside the remit of Hale Bank Parish Council, residents will be referred to Halton Borough Council.

**AGENDA**

1.	<b><u>Apologies for Absence</u></b>
2.	<b><u>To receive declaration of interest on items of Agenda</u></b>
3.	<b><u>Public Participation</u></b>
4.	<b><u>Members of Council to approve update of Governance and Accountability Return</u></b>