Halebank Parish Council
Caring for our community – always putting the people of Hale Bank FIRST

NOTICE OF MEETING

DATED THE 30 NOVEMBER 2021

Members of Hale Bank Parish Council are hereby summoned to attend The Ordinary meeting of the Council to be at Halebank Youth Club on Monday 6 December 2021 at 8:00pm for the transaction of business as set out in the Agenda below.

*Members of the public wishing to address the Council should note that they must advise the clerk (clerk@halebankpc.org) before 10:00am on the day of the meeting of both their wish to participate in the public participation section of the meeting and their topic. If residents fail to inform the clerk prior to the meeting, permission to speak at the meeting will be at the discretion of the Chairperson. All participants are restricted to a maximum of three minutes. If the public wish to ask the Council questions, please note that the Council may not be able to answer the questions if the topic has not previously been discussed as an agenda item at a prior meeting. Should this be the case, the Council will advise correspondence with the clerk to request the item be discussed at the next parish council meeting. If the question is considered outside the remit of Hale Bank Parish Council, residents will be referred to Halton Borough Council.

1. **Apologies for Absence**
2. **To receive declaration of interest of items on the Agenda**
3. **Public Participation**
4. **Ward Councillors Report**
5. **To confirm that Minutes of the meeting held 1 November 2021**
6. **To Review any upcoming Planning Applications**
7. **Planning Updates**
8. **Matters Arising from previous minutes**
9. **Local Issues and updates**
10. **To note the payments submitted for approval under Standing Order 18**

    10.1 Report of Finance Meeting 8 November

    10.2 To agree Draft Standing Order

    10.3 To agree Draft Financial Regulations

11. **Correspondence**
12. **Police Report**
13. **Chairpersons closing comments**
14. **Date, time and venue of next meeting**