

**HALEBANK PARISH COUNCIL**  
**ANNUAL GENERAL MEETING**  
**HELD MONDAY 9 MAY 2022**

**HALEBANK YOUTH CLUB- BAGULEY AVENUE**

**PRESENT:** Councillors Colquitt (TC) Maxwell (JM) Stokes (VS), Hastie (IH), Caslin (JC) Knowles (BK) & and Travis (PT)

Clerk: Christine Southern (CS)

IN ATTENDANCE Ward Councillor Eddie Dourley, Pauline Jones (Halton Housing) & Amanda Hogarty (Halton Housing)

The meeting was also attended by 6 members of the public.

**1. ELECTION OF CHAIRPERSON OF THE PARISH COUNCIL 2022/2023**

Cllr Maxwell proposed that Cllr Colquitt be re-elected as Chairperson of Halebank Parish Council (PC) – this was seconded by Councillor Stokes and unanimously agreed by the PC.

**2. ELECTION OF DEPUTY CHAIR FOR 2022/2023**

In his absence Cllr Anderton had submitted his request to continue as Deputy Chair/Vice Chair of the Parish Council. Cllr Colquitt proposed that Cllr Anderton should remain in his position as Vice Chair of Halebank Parish Council – this was seconded by Cllr Maxwell and unanimously agreed by the PC.

**3. APPOINTMENT OF COMMITTEE MEMBERS/CREATION OF NEW COMMITTEES**

1. Planning – JM, VS, JA, and TC agreed to continue as members of the planning committee  
This was agreed by all members of the PC.
2. Finance – JM, JC and PT agreed to continue as members of the Finance committee. This was agreed by all members of the PC
3. It was agreed that a Community Improvement/Clean Up Committee be created.  
Councillors JC, BK, VS, and PT agreed to join the committee. This was agreed by members of the PC.

**4. TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Anderton

**5. COMPLETION OF DECLARATION TO ACCEPTANCE OF OFFICE FORM/SIGNING OF PECUNIARY INTEREST FORMS**

TC completed and signed the acceptance to the office of Chair of the Parish Council.

PC members who have not yet completed their Pecuniary Interest forms were instructed to do so.

**Action:** Clerk to ensure completion and submission of Pecuniary Interest Forms.

## **6. TO AGREE DATES AND TIMES OF MEETINGS 2022/23**

The Schedule of meetings for 2022/23 were agreed by the Parish Council.

**Action:** To publish the schedule on social media and PC Notice Board.

## **7. TO RECEIVE DECLARATION OF INTEREST IN ITEMS ON THE AGENDA**

Cllr Jayne Caslin declared her interest in item 17.4 on the agenda

## **8. TO APPROVE THE MINUTES OF THE MEETING HELD ON 4 APRIL 2022**

**Resolved that:** The minutes of the meeting held on 4 April 2022 be taken as a true record and signed by the chairperson.

## **9. MATTERS ARISING FROM PREVIOUS MINUTES**

9.1 TC advised that we are still awaiting receipt of planning application for the Jubilee Beacon on Pickering's Pasture for the Queen's Platinum Jubilee.

**Action:** TC to continue with erection of Beacon on receipt of planning permission from HBC.

9.2 Clerk gave an update on the Village Green. No date of completion has been given and work by HBC and United Utilities continues.

9.3 A discussion took place regarding the safety of the storage containers at the bottom of Ditton Bridge. Ward Councillor Eddie Dourley advised that the PC should contact Environment Health regarding the matter.

**Action:** Clerk to contact Environmental Health regarding this matter.

9.4 Halton Housing repairs. This matter to be discussed in item 13.

## **10. PUBLIC PARTICIPATION**

No formal application to address the council was received

## **11. WARD COUNCILLORS REPORT**

Ward Councillor Eddie Dourley (ED) attended the meeting. ED gave a report on an issue within the community regarding anti-social behaviour. ED advised that this issue was being dealt with by HBC and Pauline Jones informed the meeting that Halton Housing were aware of the matter.

ED also advised the meeting of an issue with motor bikes causing disturbance.

## **12. POLICE REPORT**

A local Police Report provided by PCSO Stephen Marnick was read out by TC. A resident of Old Higher Road brought to the Parish Council meeting the issue of Car Racing on Old Higher Road/Ramsbrook Lane which was mentioned in the Police Report. As of the date of the meeting, no culprits had been apprehended.

**Action:** Clerk to contact PCSO Marnick for an update.

## **13. PAULINE JONES & AMANDA HOGARTY – HALTON HOUSING**

The meeting was attended by Pauline Jones and Amanda Hogarty of Halton Housing. Pauline and Amanda introduced themselves and advised the meeting of how Halton Housing had helped the Halebank community in the past and how they can be of assistance in the future.

Pauline and Amanda agreed to address any concerns by Halton Housing residents after the meeting.

**Action:** Clerk to invite Pauline and Amanda to the next PC Meeting and the Community Improvement/Clean up Committee meeting.

## **14. TO REVIEW UPCOMING PLANNING APPLICATIONS**

JM read out planning applications relevant to Halebank.

An application for 22 Old Higher Road was brought to the attention of the PC due to its size which, according to the plans attached to the application, is for a 2-storey garage/workshop bigger than the house itself.

**Action:** It was agreed that whilst the PC would not make any formal objection to the erection of a garage/workshop on the site, HBC planning department would be contacted and the reservations as to its size be made known.

**Action:** JM to contact HBC Planning

## **15. PLANNING UPDATE**

15.1 A local resident had enquired about the work that was being carried out on the site next to Alstom.

**Action:** Clerk to investigate

## **16. LOCAL ISSUES AND UPDATES**

### **16.1 Work being completed on Veolia Site on Pickering Road**

It was pointed out that some work had been carried out on the Veolia Site on Pickering Road. Clearance has taken place. It was noted that Veolia were leasing the site to another company.

**Action:** PC to observe progress.

**16.2 Litter and Road Cleaning**

Clerk Christine Southern had contacted HBC and the Ward Councillors regarding the state of the roads and paths in Halebank. Jimmy Unsworth of HBC had advised the council that a clean-up was to be completed in Halebank. At the time of the meeting Ditton Bridge had been cleared of rubbish and cleaned.

**Action:** Clerk to continue to work with HBC to ensure the cleaning of roads and litter pickup.

- 16.3** A local resident had suggested that tree planting in foundry Lane would be of benefit to the community. ED and the ladies from Halton Housing agreed that this was something that could be possible.

**Tree Planting**

**Action:** Clerk to liaise with HBC and Halton Housing and contact Phil Harris (Council Member for Climate Change) regarding the matter.

**17. FINANCE**

- 17.1 Resolved that:** The Schedule of payments submitted for approval at the meeting Standing orders 18 be accepted.

**17.2 To agree the Parish Council Risk Assessment**

**Resolved that:** The Parish Council have read and agree the Financial Risk Assessment

**17.1 To agree signatories for Parish Council**

Resolved that: TC, JM and CS be added as signatories to the PC bank account.

**17.2 To consider funding for Youth Club Jubilee Celebrations**

JC requested funding for Jubilee Party for the local children to be held in the Youth Club on Thursday 2<sup>nd</sup> June 2022. Pauline Jones of Halton Housing agreed to match the PC funding.

**Resolved that:** £250.00 be granted to fund a Jubilee Party for the children of Halebank at the Youth Club on Thursday 2<sup>nd</sup> May 2022.

**18. CORRESPONDENCE**

Correspondence has been received from Eddie Hughes about the ongoing dispute- Eddie advised that as yet, he had not received a response from HBC regarding the matter. ED advised that he was aware of this and would investigate the matter.

**19. CHAIRPERSONS CLOSING COMMENTS**

The Chairperson thanked everyone for their attendance and noted that the meeting had been extremely productive.

**20. TO AGREE DATE, TIME AND VENUE OF FINANCE MEETING**

TBA

**21. TO AGREE DATE, TIME AND VENUE OF NEXT PARISH COUNCIL MEETING**

Monday 6 June

Halebank Youth Club

8:00pm

Signed  .....

Date 13-6-22 .....

Chair of Halebank Parish Council