

**MEETING OF HALEBANK PARISH COUNCIL**  
**HELD MONDAY 13 JUNE 2022**

**HALEBANK YOUTH CLUB- BAGULEY AVENUE**

**PRESENT:** Councillors Colquitt (TC) Anderton (JA) Maxwell (JM) Stokes (VS), Hastie (IH), Caslin (JC) Knowles (BK) & Travis (PT)

Clerk: Christine Southern

The meeting was also attended by 8 members of the public.

**1. TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs Mike Wharton & Eddie Dourley, PCSO Steve Marnick and representatives of Halton Housing Amanda Hogarty and Leanne Devlin.

**2. TO RECEIVE DECLARATION OF INTEREST IN ITEMS ON THE AGENDA**

None received

**3. PUBLIC PARTICIPATION**

No formal application to address the council was received

**4. WARD COUNCILLORS REPORT**

None received

**5. TO CONFIRM THE MINUTES OF THE ANNUAL GENERAL MEETING HELD ON 9<sup>TH</sup> MAY 2022**

**Resolved that:** The minutes of the Annual General Meeting held on 9 May 2022 be taken as a true record and signed by the chairperson.

**6. PLANNING APPLICATIONS**

JM advised that there were no new planning applications to report

**7. PLANNING UPDATES**

**Marshalls Proposal** – JM updated the meeting on actions taken regarding the proposed Industrial Unit on Lovell Fields off Halebank Road. JM had written to Derek Twigg MP, Ward Councillors Mike Wharton, Eddie Dourley and Marie Wright as well as all those councillors who sit on the Halton Planning Committee. As of the date of the meeting only Cllrs Mike Wharton and Eddie Dourley had responded. Their responses were read out to the meeting. JM voiced his disappointment.

**Action:** JM to contact MP Derek Twigg regarding the lack of response from Halton Borough Council Planning Committee

**Proposed Housing** – JM updated the meeting on actions taken regarding the proposed housing development off Hale Gate/Halebank Road.

## **8. MATTERS ARISING FROM PREVIOUS MINUTES**

None to report

## **9. TO NOTE THE PAYMENTS SUBMITTED UNDER THE STANDING ORDER 18**

**Resolved that:** The schedule of payments submitted for approval be accepted

## **10. ANNUAL GOVERNANCE STATEMENT AND RETURN**

The Clerk read out the following questions to Elected Members as detailed in Section 1 of the **Annual Return 2021/22**: -

**1. *We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.***

The Clerk confirmed that the Council had answered 'yes' to this question and asked if Elected Members agreed. Members confirmed their agreement.

**2. *We maintained an adequate system of internal control including measure designed to prevent and detect fraud and corruption and reviewed its effectiveness.***

The Clerk confirmed that the Council had answered 'yes' to this question and asked if Elected Members agreed. Members confirm their agreement.<sup>2</sup>

**3. *We took all reasonable steps to assure ourselves and there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business and manage its finances.***

The Clerk confirmed that the Council had answered 'yes' to this question and asked if Elected Members agreed. Members confirm their agreement.

**4. *We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.***

The Clerk confirmed that the Council had answered 'yes' to this question and asked if Elected Members agreed. Members confirm their agreement.

**5. *We carried out an assessment of the risks facing this authority and took appropriate action to manage those risks, including the including the introduction of internal controls and/or external insurance cover where required.***

The Clerk confirmed that the Council had answered 'yes' to this question and asked if Elected Members agreed. Members confirm their agreement.

**6. *We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.***

The Clerk confirmed that the Council had answered 'yes' to this question and asked if Elected Members agreed. Members confirm their agreement.

**7. *We took appropriate action on all matters raised in reports from internal and external audits.***

The Clerk confirmed that the Council had answered 'yes' to this question and asked if Elected Members agreed. Members confirm their agreement.

**8. *We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end have a financial impact on this authority and, where appropriate, have included them in the accounting statement.***

The Clerk confirmed that the Council had answered 'yes' to this question and asked if Elected Members agreed. Members confirm their agreement.

**11. JUBILEE CELEBRATIONS**

TC thanked everyone for their contribution to the Jubilee Celebrations and

**12. REVIEW OF OWNERSHIP OF YOUTH CLUB AND PROPOSED WORK**

A discussion took place regarding the potential transfer of the Youth Club to the Parish Council and the subsequent legal costs.

CS advised the meeting that a yet nothing had been received from the Architect regarding possible alterations to the Youth Club.

**Actions:** JM to investigate potential transfer of Youth Club to Parish Council.  
CS to contact Architect regarding proposed plans.

**13. POLICE REPORT**

A police report received from PCSO Steve Marnick was distributed to the meeting.

**Action:** Clerk to add Police report to Parish Council website.

**14. CHAIRPERSON CLOSING COMMENTS**

TC thanked everyone for attending the meeting.

**15. TO CONFIRM THE TIME DATE AND VENUE OF NEXT MEETING**

**Monday 4 July 2022**  
**Halebank Youth Club**  
**8:00pm**

**Signed .....**  
**Chairperson of Halebank Parish Council**