



**MINUTES OF THE MEETING OF HALEBANK PARISH COUNCIL
HELD MONDAY 12 JUNE 2023**

HALEBANK YOUTH CLUB- BAGULEY AVENUE

PRESENT: Cllrs Colquitt(TC) Anderton (JA) Caslin (JC), Knowles (BK) Stokes (BS) Bibby (SB)

Christine Southern (Clerk)

Also in attendance and five members of the public.

1. Welcome and Introduction

TC welcomed everyone to the meeting. The meeting opened at 8:00pm.

2. Apologies for absence

Apologies were received from Ward Cllr Eddie Dourley and Cllr Shakeshaft.

3. Declaration of Interests

Members were reminded of their responsibility to declare any personal or prejudicial interest.

None received.

4. Minutes of Previous Meeting

To confirm the minutes of the Full Council meeting held on 22 May 2023

Resolved that: The minutes of the Full Council meeting on 22 May 2023 be approved as a true record and signed by the Chair.

5. Ratification of Policies

None

6. Clerks Report

Clerk to update meeting on any initiatives of event since the Full Council meeting 22 May 2023

- 6.1 Clerk advised that all agencies had been contacted in respect of the dumping of Scrap cars at the bottom of Ditton Bridge
- 6.2 Clerk advised meeting that the Defibrillator donated by Vertilus was now available for collection.
- 6.3 The fence on the old Cameron site has now been installed and the PC clerk has contacted several agencies with a view to improving the area further.

Action: Clerk to contact Vertilus regarding collection of the Defib

7. Finance

7.1 To approve accounts submitted for payment.

Resolved that: The schedule of payment submitted for approval be approved and accepted.

8. To agree and sign the Annual Governance Statement and Return

The Clerk read out the following questions to Elected Members as detailed in Section 1 of the Annual Return 2022/23: -

1. *We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.*

The Clerk confirmed that the Council had answered 'yes' to this question and asked if Elected Members agreed. Members confirmed their agreement.

2. *We maintained an adequate system of internal control including measure designed to prevent and detect fraud and corruption and reviewed its effectiveness.*

The Clerk confirmed that the Council had answered 'yes' to this question and asked if Elected Members agreed. Members confirmed their agreement.

3. *We took all reasonable steps to assure ourselves and there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business and manage its finances.*

The Clerk confirmed that the Council had answered 'yes' to this question and asked if Elected Members agreed. Members confirmed their agreement.

4. *We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.*

The Clerk confirmed that the Council had answered 'yes' to this question and asked if Elected Members agreed. Members confirmed their agreement.

5. *We carried out an assessment of the risks facing this authority and took appropriate action to manage those risks, including the introduction of internal controls and/or external insurance cover where required.*

The Clerk confirmed that the Council had answered 'yes' to this question and asked if Elected Members agreed. Members confirmed their agreement.

6. *We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.*

The Clerk confirmed that the Council had answered 'yes' to this question and asked if Elected Members agreed. Members confirmed their agreement.

7. *We took appropriate action on all matters raised in reports from internal and external audits.*

The Clerk confirmed that the Council had answered 'yes' to this question and asked if Elected Members agreed. Members confirmed their agreement.

8. *We considered whether any litigation, liabilities or commitments, events, or transactions, occurring either during or after the year-end have a financial impact on this authority and where appropriate, have included them in the accounting statement.*

The Clerk confirmed that the Council had answered 'yes' to this question and asked if Elected Members agreed. Members confirmed their agreement.

9. **Ward Councillors Report**

No report received.

10. **Public Forum**

A discussion took place with members of the public present.

11. **Planning Applications**

To consider any new planning applications

None received.

12. **Planning Updates**

To receive updates on planning applications currently being addressed by the Parish Council Planning Consultants.

12.1 ***Application Number 23/00187/WST - (Veolia UK) Completion of industrial building, Pickering Road for processing of aggregate and waste metals.***

JA updated the meeting on actions taken in respect of Application Number 23/00187/WST.

12.2 **Application Number: 22/00423/OUTEIA** - Permission for the construction of a primary access road and site enabling works in relation to proposed housing development off Hale Gate Road.

JA updated the meeting on action taken in respect of Application Number 22/00423/OUTEIA.

Action: Clerk to add Letter of representation and Counsels advises to PC website.

13. **Correspondence**

None received.

14. **Vacancies**

1 Parish Council Vacancy remains.

15. **Community Improvements**

To receive updates on action taken by PC regarding community improvements

Covered by item 6

16. **Police Report**

No police report received.

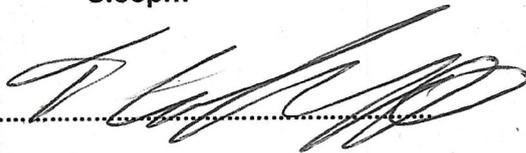
17. **Chairpersons Closing Comments**

TC thanked everyone for their attendance and meeting closed at 9:00pm.

18. **To confirm the date and time of the next meeting.**

Next meeting will be held in Halebank Youth Club on Monday 17 July at 8:00pm

Signed.....



Date

17 - July