



HALEBANK PARISH COUNCIL
ALWAYS PUTTING THE PEOPLE OF HALEBANK FIRST



Clerk to Council: Christine Southern

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Members of Halebank Parish Council are hereby summoned to attend the Ordinary Meeting of the Council to be held at Halebank Youth Club on **Monday 17 June 2024** at **8:00pm** for the transaction of business as set out in the agenda below. Members of the press and public are welcome to attend.

Christine Southern, Clerk to the Parish Council **7 JUNE 2024**

1. Welcome and Introduction

2. To receive and accept apologies for absence

3. Declaration of Interests

Members are reminded of their responsibility to declare any personal or prejudicial interests.

4. Minutes of Previous Meetings

To confirm the minutes of the Annual Parish Council meeting 13 May 2024

5. Clerks Report

Clerk to update meeting on any new initiatives or events since meeting held on 13 May 2024

Bins for Pickering Pasture

To discuss the purchase of new bins for Pickering Pasture at a cost of £600.00 each. Three local businesses have been contacted Veolia, Croda and Univar. Croda have agreed to cover the purchase of one bin. Acknowledgement of our requests has been received from both Univar and Veolia.

Street Cleaning.

Clerk to update member on quote received regarding street cleaning.

Christmas Lights

The clerk continues to acquire quotes for new Christmas Lights.

6. Finance

6.1 *To approve accounts submitted for payment*

6.2 *To agree a trial with K Sweep for the cleaning of Road and Pavements from Ditton side of Ditton Bridge to the junction of Halebank/\Mersey View Road at a cost of approximately £315.00 (4hrs @£45.00 plus travel and waste disposal).*

7. To agree and sign the Annual Governance Statement and Return

7.1 *Members to acknowledge and confirm Annual Governance Statement Sections 1 23/24 to be read to the meeting by the clerk as follows:*

- 1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements*
- 2. We maintained an adequate system of internal control including measure designed to prevent and detect fraud and corruption and reviewed its effectiveness.*
- 3. We took all reasonable steps to assure ourselves there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business and manage its finances.*
- 4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.*
- 5. We carried out an assessment of the risks facing this authority and took appropriate action to manage those risks, including the introduction of internal controls and/or external insurance cover where required.*
- 6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.*
- 7. We took appropriate action on all matters raised in reports from internal and external audits.*
- 8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end have a financial impact on this authority and, where appropriate, have included them in the accounting statement.*

7.2 *Annual Governance Statement to be signed by Chair and Clerk.*

8. Ward Councillors Report

To receive report from Ward Councillors.

9. Police Report

10. Public Forum

11. Planning Applications

To consider any new planning application received

12. Planning updates

To receive updates on planning application currently being addressed by The Parish Council.

14.1 *To Agree proposed letter to the Hesketh Family in respect of application 22/00423/OUTEIA – Housing Development Halebank/Hale Gate Road.*

13. Correspondence

To review any correspondence received since previous meeting.

13.1 *Requests from resident to pay for Land Registry search in respect of Potters Lane.*

14. Vacancies

There is currently 1 vacancy on the Parish Council.

15. Golden Triangle – Tipping/Land Fill

16. Community Garden

To review plans received from Halton BC

17. Chairpersons Closing comments.

18. To Confirm proposed date and time of next meetings.