



## HALEBANK PARISH COUNCIL

### MINUTES OF ORDINARY MEETING OF HALEBANK PARISH COUNCIL

MONDAY 7 OCTOBER 2024

**In Attendance:** Cllrs Terry Colquitt (TC), Jayne Caslin (JC),  
Stephen Bibby (SB), Billy Knowles (BK), Vincent Stokes(VS)

**Also Present:** Christine Southern (Clerk) and 4 members of the  
public

**1. Welcome and Introduction**

The meeting began at 8:10pm. TC welcomed all present.

**2. Co-option**

A written application had been received in respect of the existing vacancy and previously distributed to PC member. A vote took place in respect of the co-option.

**Resolved that:** Adam Harrison be co-opted as Member of Halebank Parish Council.

**Action:** Clerk to submit relevant documents to HBC.

**3. To receive and accept apologies for absence**

Apologies were received from PCO Marnick & Parish Councillors Anderton and Courtney

**Resolved that:** Apologies be accepted.

**4. Declaration of Interests**

Cllr Jayne Caslin declared an interest in item 11.5

**5. To resolve to approve the minutes of the Ordinary Meeting held on 2 September 2024**

**Resolved that:** The Minutes of the meeting held 2 September 2024 be accepted as a true record and signed by the Chair of the meeting.

**6. Clerk Report**

Clerk to update the meeting on initiatives and events since the meeting held on 2 September 2024.

The clerk updated the meeting on recent works carried out by K Sweep on Thursday 3 October.

**Action:** Clerk to co-ordinate schedule with HBC.

**7. Community Infrastructure Levy (CIL)**

TC advised the meeting in respect of the CIL and canvassing Halton Borough Council to adopt the legislation. It was put to the members that HBPC should request support from all other Halton Parish Councils.

**Resolved that:** Halebank Parish Council agree to canvas HBC in respect of the CIL.

**Action:** Clerk to contact all Halton Parish Councils to request their support.

**8. Ditton Bridge**

To receive an update on action taken in respect of Ditton Bridge.

No report was received.

**9. Pallet Site- Hale Road**

To receive an update on action taken in respect of PEC Packaging Hale Road.

The clerk advised that the local Planning Enforcement officer had recently visited the site to voice concerns regarding the height of pallets and the implication for the residents of Sunningdale Park. The enforcement officer advised the clerk that the HSE (Health & Safety Executive) had now been informed of the issue.

**Action:** Clerk to continue to liaise with Halton Planning enforcement Dept.

**10. Ward Councillors Report**

No Ward Councillors report was received.

## **11. Finance**

11.1 To approve account submitted for payments since 2 September 2024

**Resolved that:** the schedule of payments and accounts since the meeting on 2 September 2024 be approved and accepted.

11.2 To receive the External Auditors Report

**Resolved that:** The External Auditors Report be received and accepted.

11.3 To agree and accept the Monthly Budget Report.

**Resolved that:** The Monthly Budget Report be agreed and accepted.

11.4 To approve quote for replacement of Christmas Lights.

**Resolved that:** Quote for £4000.00 from Suresafe be agreed.

**Action:** Clerk to contact Suresafe with instruction.

11.5 To consider a grant request received from Halebank Community Hub in respect of Halloween Party.

**Resolved that:** Grant of £200.00 be awarded to Halebank Community Hub.

**Action:** Clerk to arrange payment to Halebank Community Hub.

## **12. Public Forum**

No requests were received from members of the public.

## **13. Planning Applications**

No new planning application were received prior meeting notification.

## **14. Planning Update**

To consider any planning applications received.

No planning updates were received.

## **15. Community Garden**

To review and consider updated plans for the Community Garden.

**Resolved that:** The plan submitted be agreed.

**Action:** Clerk to instruct HBC to cost the creation of Community Garden.

**16. Correspondence**

An email had been received from HBC Open Spaces regarding proposed works on Halebank Village Green.

**Action:** Clerk to continue to liaise with HBC Open spaces.

**17. Police Report**

A police report was received from PCSO Marnick covering May to October 2024.

**Action:** Clerk to add report to PC Website.

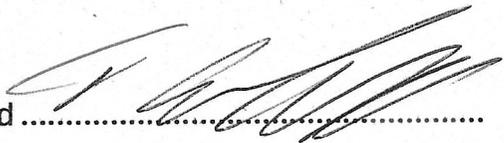
**18. Chairpersons closing Comments**

The Chair thanked everyone for their attendance

**19. To confirm the proposed date and time of next meetings.**

The next meeting of the Parish Council will be held on Monday 4 November at 8:00pm in Halebank Youth Club, Baguley Avenue.

Signed .....



Date .....

4.11.24