



MINUTES OF THE MEETING OF HALEBANK PARISH COUNCIL HELD MONDAY 4 NOVEMBER

In Attendance: Cllrs Terry Colquitt (TC), John Anderton (JA) Billy Knowles (BK) Vincent Stokes (VS) Jayne Caslin (JC) Adam Harrison (AH)
Also Present: Clerk Christine Southern, PCSO Steve Marnick and 4 Members of the public.

1. **Welcome and Introduction**

The meeting began at 8:05. TC welcomed all those in attendance.

2. **To receive and accept apologies for absence**

Apologies were received from Cllrs Ste Bibby and Kevin Hargreaves

Resolved that: Apologies be accepted.

It was noted that no apologies were received from Ward Councillors.

3. **Declaration of Interests**

Members are reminded of their responsibility to declare any personal or prejudicial interests.

No declaration of interest was received from those present.

4. **Minutes of Previous Meetings**

To confirm the minutes of the Full Council meeting 7 October 2024

Resolve that: The minute of the meeting held on 7 October 2024 be

Taken as a true record and signed by the Chair.

5. **Clerks Report**

Clerk to update meeting on any new initiatives or events since meeting held on 7 October 2024.

The Clerk updated the meeting on works to be carried out in respect of Croda Electricity cable and any impact on the Village Green.

The Clerk update the meeting on work to be carried out by United Utilities on the Village Green.

Action: Clerk to liaise with relevant agencies and confirm commencement of works.

The Clerk made the meeting aware of the following issues which have been brought to the attention of the relevant agencies.

- 1. Uncovered skips dropping rubbish on road and pavements.*
- 2. Refuse bins not being collected by HBC operatives on Foundry Lane.*

3. *Two local businesses contravening planning conditions.*

6. **Community Infrastructure Levy (CIL)**

No update was available.

Action: Clerk to contact Halton Parish Councils for support.

7. **Ditton Bridge**

To receive an update on action taken in respect of Ditton Bridge.

JA updated those present on action taken in respect of Ditton Bridge.

Some reports regarding the structural condition of the bridge had now been received via a local resident Carole Coxhead.

Resolved that: JA continue to collect data to prove the bridge not being fit for purpose.

Action: Clerk to provide JA with copy of recent document received.

8. **Pallet Site- Hale Road**

To receive an update on action taken in respect of PEC Packaging Hale Road.

The clerk updated the meeting on the continuing issues regarding PEC Packaging's storage of Pallets on the Golden Triangle which is distressing the residents of Sunningdale Park.

Resolved that: Clerk to continue to Liaise with HBC Planning enforcement.

Action: Clerk to collate and submit information to HSE.

9. **Ward Councillors Report**

No Ward Councillors attended the meeting and no report was received.

10. **Finance**

10.1 *To approve accounts submitted for payment.*

Resolved that: the accounts submitted for approval since the meeting held on 7 October be approved and accepted.

10.2 *To agree and accept Monthly Budget Report*

Resolved that: The monthly budget report be agreed and accepted.

10.3 *To Agree 25/26 Budget*

Resolved that: the indicative budget for 25/26 be agreed and accepted and that the precept is not increased.

- 10.4 *To acknowledge the NJC pay Increase 2024 – 25*
Resolved that: *The Clerks Pay increase for 2024 – 25 be acknowledged.*
Action: *Payroll to be instructed to reimburse back pay for April – December 2024.*

11. **Policies**

- 11.1 *To Agree updated Financial Regulations*
Resolved that: *the updated Financial Regulations (previously distributed) be received and accepted.*
Action: *Updated Financial Regulations be added to the PC website.*
- 11.2 *To Agree Reserves Policy 25/26*
Resolved that: *the updated reserves policy for 25/26 (previously distributed)*
Action: *Updated Reserves Policy to be added to the PC website.*

12. **Public Forum**

A discussion took place regarding streetlights being installed on Linner Park.

13. **Planning Applications**

To consider any new planning application received
Application 22/00548/FUL Proposed erection of single storey warehouse at Croda Europe Ltd. Reported to Committee Monday 4 November 2024.
Resolved that: *No objection was made by the PC*
Action: *Clerk contact Simon Walker to arrange a meeting in relation to proposed construction.*

14. **Planning updates**

To receive updates on planning application currently being addressed by The Parish Council Planning Consultants.
No updates were received regarding current planning disputes.

15. **Community Garden**

To receive an update on action taken in respect of the planned community garden.

Action: Clerk and JC to continue to apply for funding including from Liverpool City Region Community Environment Fund and Liverpool John Lennon Airport.

16. Events

(I) Christmas Card Competition

Resolved that: A Christmas Card Competition will take place for children up to school year 6. Winner to switch on the Christmas Lights on 30 November.

Action: Clerk to contact Halebank school for their support.

(II) Christmas Light Switch on/Fair/Carol Concert

Resolved that: Christmas Light Switch on will take place on Saturday 30 November. JC to lead.

Action: Clerk to liaise with lighting contractors.

17. Correspondence

*To review any correspondence received since previous meeting.
Copy Structural reports were received from Carole Coxhead as discussed in item 7.*

18. Police Report

*To receive an up-to-date report from PCSO
PC Marnick read through his report. There was nothing significant to report.
AH questioned PCSO Marnick regarding the parking issues in Clapgate Crescent.*

Resolved that: AH and PCSO Marnick liaise with Halton Housing Trust on the matter.

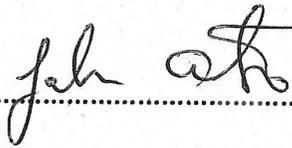
Action: Clerk to add Police report to PC website.

19. Chairpersons Closing comments.

TC thanked everyone for their attendance

20. To Confirm proposed date and time of next meetings.

The next meeting will be held on Monday 2 December in Halebank Youth Club at 8:00pm

Signed 

Date 02/12/24