



HALEBANK PARISH COUNCIL

ALWAYS PUTTING THE PEOPLE OF HALEBANK FIRST

Clerk to Council: Christine Southern

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AGENDA/NOTICE ANNUAL GENERAL MEETING OF HALEBANK PARISH COUNCIL

MONDAY 12 MAY 2025

Members of Halebank Parish Council are hereby summoned to attend the Annual Meeting of the Council to be held at Halebank Youth Club, Baguley Avenue, Halebank on **Monday 12 May 2025** at **8:00pm** for the transaction of business as set out in the agenda below. Members of the press and public are welcome to attend.

Christine Southern – Clerk/RFO

- 1. Election of Chair and acceptance of office**
- 2. Election of Vice-Chair and acceptance of office**
- 3. Apologies for absence**
- 4. Declaration of Interests** – Members are reminded of their responsibility to declare any personal or prejudicial interests.
- 5. Governance**
 - 5.1 s29(1) of the Localism Act 2013: Resolve to confirm Councillors' Register of Interests are published and up to date.
 - 5.2 To resolve to re-adopt the Standing Orders
 - 5.3 To resolve to confirm the Councillor's commitment to abide by the Model Councillor Code of Conduct.
 - 5.4 To resolve to adopt the following Policies and Procedures:
 - (I) Freedom of information Policy
 - (II) Social Media and Electronics Policy
 - (III) Training and Development Policy
- 6. Public Participation** – Please note that anyone wishing to comment should raise their hand, wait for acknowledgment, and address the meeting through the Chair.

7. Police Report

8. Ward Councillors Report

9. Minutes

- 9.1 To resolve to approve the Minutes of the Full Council meeting held on 7 April 2025.

10. Finance

- 10.1 To approve the accounts submitted for payment since the meeting of 8 April.
- 10.2 To approve balances and income for 25/26
- 10.3 To resolve to appoint an Internal Auditor for 25/26
- 10.4 To note that the Annual Governance and Accountability Return will be presented to the Council at the Full Council meeting on Monday 9 June 2025.
- 10.5 To approve the Financial Risk Assessment for 25/26
- 10.6 To note the following subscriptions:
CHALC – Cheshire Associations of Local Councils
SLCC – Society of Local Council Clerks
SCRIBE – Accounts Programme
ICO – Information Commission
HP SMART INK – Printer Ink Subscription
CANVA- Document Design Tool

11. Committees

- 11.1 To resolve to adopt the terms of reference for Committees.
- (I) Planning Committee
 - (II) Staffing Committee
 - (III) Finance Committee
 - (IV) Community Events Committee
- 11.2 To consider and approve Membership of the Councils existing Committees

12. Planning Updates and New Applications

Application **25/00165/COU** Proposed change of use from social club (sui generis) to commercial storage (class B8) at Oddies Social Club Hale Road Widnes Cheshire WA8 8X

*Application **25/000126/FUL** Proposed conversion of public house to form private dwelling including the construction of two detached houses to adjoining car park at Beehive, Halebank Road, Widnes.*

*Application **24/00466/FUL** Proposed development Linner Farm Cottage.*

13. Update on action taken in respect of Ditton Bridge

14. Clerks Report Clerk to update meeting on any new initiatives or events since meeting held 7 April 2025.

- Noise Complaints in respect of Seras
- Dust Complaints in respect of Seras
PC to consider installing dust monitors throughout the area.

15. Correspondence

Requests for donation from Halebank Community Hub

16. Chairs closing comments

17. To confirm time and date of next meeting.

Monday 19 May Annual Parish Meeting, Halebank Youth Club 8:00pm

Monday 9 June 2025 Ordinary Meeting, Halebank Youth Club 8:00pm