

# Halebank Parish Council

11 June 2025 (2024-2025)

## PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
1	Office	04/04/2024		Current Account	MCAFEE 24/25	McAfee Subscription	McAfee	Z	109.99		109.99
											<b>109.99</b>
2	Office	15/04/2024		Current Account		Accounts Software	Scribe Accounting	S	345.60	69.12	414.72
											<b>414.72</b>
3	Clerks Salary	16/04/2024		Current Account		Clerks Salary	Christine Southern	Z	1,147.90		1,147.90
											<b>1,147.90</b>
4	Asset Maintenance	10/05/2024		Current Account		Community Improvements	Able Group	S	200.00	40.00	240.00
											<b>240.00</b>
5	Membership of Outside Bodies	14/05/2024		Current Account		CHALC MEMBERSHIP	CHALC	Z	532.38		532.38
											<b>532.38</b>
6	Clerks Salary	16/05/2024		Current Account		Clerks Salary	Christine Southern	Z	1,147.70		1,147.70
											<b>1,147.70</b>
7	Office	28/05/2024		Current Account		HP INK SUBSCRIPTION	HP Instant Ink	S	21.24	4.25	25.49
											<b>25.49</b>
8	Office	28/05/2024		Current Account		HP INK SUBSCRIPTION	HP Instant Ink	S	21.24	4.25	25.49
											<b>25.49</b>
9	Office	28/05/2024		Current Account	APRIL 24	Canva Subscription	Canva Pty Ltd	S	10.83	2.16	12.99
											<b>12.99</b>
10	Office	28/05/2024		Current Account	MAY	Canva Subscription	Canva Pty Ltd	S	10.83	2.16	12.99
											<b>12.99</b>
11	Community Improvements	28/05/2024		Current Account		Community Improvements	Christine Southern	Z	31.50		31.50
											<b>31.50</b>
41	Donations to o/side bodies	04/06/2024		Current Account		Community Improvements	Little Stars Playgroup	Z	100.00		100.00
											<b>100.00</b>
12	Clerks Salary	14/06/2024		Current Account		Clerks Salary	Christine Southern	Z	1,147.90		1,147.90
											<b>1,147.90</b>
13	Clerks PAYE/NIC	25/06/2024		Current Account	808 Period 3	Clerks HMRC	HMRC	Z	148.02		148.02
											<b>148.02</b>
14	Employers NI	25/06/2024		Current Account	808 Period 3	Clerks HMRC	HMRC	Z	74.20		74.20
											<b>74.20</b>
15	Clerks PAYE/NIC	25/06/2024		Current Account	807 Period 1 & 2	Clerks HMRC	HMRC	Z	295.64		295.64
											<b>295.64</b>
16	Employers NI	25/06/2024		Current Account	807 Periods 1 & 2	Clerks HMRC	HMRC	Z	148.40		148.40
											<b>148.40</b>
19	Community Improvements	25/06/2024		Current Account		Events	Clan Wallace Pipe Band	Z	700.00		700.00
											<b>700.00</b>
17	Office	01/07/2024		Current Account	JUNE	Canva Subscription	Canva Pty Ltd	S	10.83	2.16	12.99
											<b>12.99</b>

## PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
18	Office	01/07/2024		Current Account		HP INK SUBSCRIPTION	HP Instant Ink	S	21.24	4.25	25.49
											<b>25.49</b>
21	Office	01/07/2024		Current Account	APRIL/MAY/JUNE	Clerks Telephone Top Up	Christine Southern	Z	30.00		30.00
											<b>30.00</b>
20	Payroll	01/07/2024		Current Account	APRIL - JUNE 24	Payroll Fees	PATA PAYROLL SERVICES	Z	31.05		31.05
											<b>31.05</b>
22	Audit	09/07/2024		Current Account		Audit	Halton & St Helens VCA	Z	45.00		45.00
											<b>45.00</b>
23	Website	09/07/2024		Current Account		Website & Email Maintenance	ThenMedia Ltd	S	282.00	56.40	338.40
											<b>338.40</b>
24	Consultancy	09/07/2024		Current Account		Professional Charges	M J Egan	Z	250.00		250.00
											<b>250.00</b>
25	Clerks Salary	16/07/2024		Current Account		Clerks Salary	Christine Southern	Z	1,563.70		1,563.70
											<b>1,563.70</b>
27	Office	29/07/2024	020924	Current Account	JULY	Canva Subscription	Canva Pty Ltd	S	10.83	2.16	12.99
											<b>12.99</b>
28	Office	29/07/2024	020924	Current Account		Clerks Telephone Top Up	Christine Southern	Z	20.00		20.00
											<b>20.00</b>
29	Office	29/07/2024	020924	Current Account		HP INK SUBSCRIPTION	HP Instant Ink	S	21.24	4.25	25.49
											<b>25.49</b>
30	Membership of Outside Bodies	02/08/2024	020924	Current Account		SLCC MEMBERSHIP	SLCC	Z	188.00		188.00
											<b>188.00</b>
26	Clerks PAYE/NIC	06/08/2024		Current Account	809 Period 4	Clerks HMRC	HMRC	Z	148.02		148.02
26	Employers NI	06/08/2024		Current Account	809 Period 4	Clerks HMRC	HMRC	Z	74.20		74.20
											<b>222.22</b>
31	Office	13/08/2024	020924	Current Account		Microsoft 360 Subscription	Microsoft	Z	59.99		59.99
											<b>59.99</b>
32	Consultancy	16/08/2024	020924	Current Account		Professional Charges	M J Egan	Z	300.00		300.00
											<b>300.00</b>
33	Clerks Salary	16/08/2024	020924	Current Account		Clerks Salary	Christine Southern	Z	1,173.70		1,173.70
											<b>1,173.70</b>
35	Consultancy	06/09/2024		Current Account		Professional Charges	Rollits Solicitors	S	1,532.80	306.56	1,839.36
											<b>1,839.36</b>
36	Consultancy	06/09/2024		Current Account		Professional Charges	Rollits Solicitors	S	1,000.00	200.00	1,200.00
											<b>1,200.00</b>
37	Consultancy	06/09/2024		Current Account		Professional Charges	Llandor Planning Consultar	S	790.00	158.00	948.00
37	Consultancy	06/09/2024		Current Account		Professional Charges	Llandor Planning Consultar	S	2,025.00	405.00	2,430.00
											<b>3,378.00</b>
44	Office	11/09/2024		Current Account		Clerks Telephone Top Up	Christine Southern	Z	10.00		10.00
											<b>10.00</b>

## PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
40	Consultancy	12/09/2024		Current Account		Professional Charges	M J Egan	Z	300.00		300.00
											<b>300.00</b>
34	Clerks PAYE/NIC	13/09/2024		Current Account	810 Period 5	Clerks HMRC	HMRC	Z	148.02		148.02
											<b>148.02</b>
39	Clerks PAYE/NIC	13/09/2024		Current Account	811 Period 6	Clerks HMRC	HMRC	Z	148.02		148.02
											<b>148.02</b>
34	Employers NI	13/09/2024		Current Account	810 Period 5	Clerks HMRC	HMRC	Z	74.20		74.20
											<b>74.20</b>
39	Employers NI	13/09/2024		Current Account	811 Period 6	Clerks HMRC	HMRC	Z	74.20		74.20
											<b>74.20</b>
38	Clerks Salary	16/09/2024		Current Account		Clerks Salary	Christine Southern	Z	1,173.90		1,173.90
											<b>1,173.90</b>
45	Office	01/10/2024		Current Account	AUGUST	Canva Subscription	Canva Pty Ltd	S	10.83	2.16	12.99
											<b>12.99</b>
46	Office	01/10/2024		Current Account	AUGUST	HP INK SUBSCRIPTION	HP Instant Ink	S	21.24	4.25	25.49
											<b>25.49</b>
47	Office	01/10/2024		Current Account	SEPT	Canva Subscription	Canva Pty Ltd	S	10.83	2.16	12.99
											<b>12.99</b>
48	Office	01/10/2024		Current Account	SEPTEMBER	HP INK SUBSCRIPTION	HP Instant Ink	S	21.24	4.25	25.49
											<b>25.49</b>
42	Audit	08/10/2024		Current Account	SB20242502	Audit	PKF Littlejohn LLP (SBA)	S	210.00	42.00	252.00
											<b>252.00</b>
43	Payroll	08/10/2024		Current Account	240008/PPS	Payroll Fees	PATA PAYROLL SERVICES	Z	31.05		31.05
											<b>31.05</b>
49	Office	14/10/2024		Current Account	OCTOBER	Canva Subscription	Canva Pty Ltd	S	10.83	2.16	12.99
											<b>12.99</b>
51	Clerks PAYE/NIC	16/10/2024		Current Account	812 Period 7	Clerks HMRC	HMRC	Z	148.02		148.02
											<b>148.02</b>
50	Clerks Salary	16/10/2024		Current Account		Clerks Salary	Christine Southern	Z	1,173.90		1,173.90
											<b>1,173.90</b>
51	Employers NI	16/10/2024		Current Account	812 Period 7	Clerks HMRC	HMRC	Z	74.20		74.20
											<b>74.20</b>
53	Office	25/10/2024		Current Account		Clerks Telephone Top Up	Christine Southern	Z	10.00		10.00
											<b>10.00</b>
54	Office	25/10/2024		Current Account	OCTOBER	HP INK SUBSCRIPTION	HP Instant Ink	S	21.24	4.25	25.49
											<b>25.49</b>
57	Community Improvements	13/11/2024		Current Account		Defib Maintenance	Imperative Training (Defib	S	82.95	16.59	99.54
											<b>99.54</b>
56	Clerks PAYE/NIC	16/11/2024		Current Account	813 Period 8	Clerks HMRC	HMRC	Z	148.02		148.02
											<b>148.02</b>

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Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
55	Clerks Salary	16/11/2024		Current Account		Clerks Salary	Christine Southern	Z	1,173.70		1,173.70
											<b>1,173.70</b>
56	Employers NI	16/11/2024		Current Account	813 Period 8	Clerks HMRC	HMRC	Z	74.20		74.20
											<b>74.20</b>
58	Elections	18/11/2024		Current Account		Election Charges	Halton Borough Council	E	191.91		191.91
											<b>191.91</b>
61	Community Improvements	29/11/2024		Current Account		Community Improvements	Keelshore (KSweep)	S	405.00	81.00	486.00
											<b>486.00</b>
62	Community Improvements	29/11/2024		Current Account		Community Improvements	Keelshore (KSweep)	S	495.00	99.00	594.00
											<b>594.00</b>
63	Community Improvements	29/11/2024		Current Account		Community Improvements	Christine Southern	Z	87.27		87.27
											<b>87.27</b>
66	IT	06/12/2024		Current Account		Community Improvements	Keelshore (KSweep)	S			
67	IT	06/12/2024		Current Account		Community Improvements	Keelshore (KSweep)	S			
64	IT	10/12/2024		Current Account		Defib Maintenance	The Defib Shop	S			
68	IT	10/12/2024		Current Account		Community Improvements	Christine Southern	Z			
65	Community Improvements	10/12/2024		Current Account		Community Improvements	Suresafe Electrics	S	4,000.00	800.00	4,800.00
											<b>4,800.00</b>
52	Office	11/12/2024		Current Account	NOVEMBER	Canva Subscription	Canva Pty Ltd	S	10.83	2.16	12.99
											<b>12.99</b>
76	Office	11/12/2024		Current Account	DECEMBER 24	Canva Subscription	Canva Pty Ltd	S	10.83	2.16	12.99
											<b>12.99</b>
77	Office	11/12/2024		Current Account	NOVEMBER	HP INK SUBSCRIPTION	HP Instant Ink	S	21.24	4.25	25.49
											<b>25.49</b>
69	Community Improvements	11/12/2024		Current Account		Community Improvements	Christine Southern	Z	20.00		20.00
											<b>20.00</b>
60	Clerks PAYE/NIC	13/12/2024		Current Account	816 Period 9	Clerks HMRC	HMRC	Z	294.76		294.76
											<b>294.76</b>
59	Clerks Salary	13/12/2024		Current Account		Clerks Salary	Christine Southern	Z	1,551.30		1,551.30
											<b>1,551.30</b>
60	Employers NI	13/12/2024		Current Account	816 Period 9	Clerks HMRC	HMRC	Z	146.56		146.56
											<b>146.56</b>
70	Payroll	30/12/2024		Current Account		Payroll Fees	PATA PAYROLL SERVICES	Z	46.08		46.08
											<b>46.08</b>
75	Clerks PAYE/NIC	15/01/2025		Current Account	815 Period 10	Clerks HMRC	HMRC	Z	164.28		164.28
											<b>164.28</b>

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Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
71	Clerks Salary	15/01/2025		Current Account		Clerks Salary	Christine Southern	Z	1,215.70		1,215.70
											<b>1,215.70</b>
75	Employers NI	15/01/2025		Current Account	815 Period 10	Clerks HMRC	HMRC	Z	82.24		82.24
											<b>82.24</b>
78	Office	28/01/2025		Current Account	DECEMBER/JAN	Clerks Telephone Top Up	Christine Southern	Z			
79	Office	28/01/2025		Current Account		Office Expenses	Land Registry DEC/JAN	Z	64.00		64.00
											<b>64.00</b>
81	Office	30/01/2025		Current Account		Office Expenses	Office Bridge	S	163.27	32.65	195.92
											<b>195.92</b>
84	Donations to o/side bodies	31/01/2025		Current Account		Halloween Party	Halebank Community Hub	Z	200.00		200.00
											<b>200.00</b>
85	Office	01/02/2025		Current Account		Clerks Telephone Top Up	Christine Southern	Z	10.00		10.00
											<b>10.00</b>
92	Office	04/02/2025		Current Account	JANUARY	Canva Subscription	Canva Pty Ltd	S	10.83	2.16	12.99
											<b>12.99</b>
72	Community Improvements	04/02/2025		Current Account		Community Improvements	Halton Borough Council	Z	1,125.60		1,125.60
											<b>1,125.60</b>
73	Website	04/02/2025		Current Account		Website & Email Maintenance	ThenMedia Ltd	S	312.00	62.40	374.40
											<b>374.40</b>
80	Insurance	04/02/2025		Current Account		Liability Insurance	Zurich Municipal	Z	346.07		346.07
											<b>346.07</b>
89	Office	06/02/2025		Current Account	DECEMBER/JAN	HP INK SUBSCRIPTION	HP Instant Ink	S	21.24	4.25	25.49
89	Office	06/02/2025		Current Account	DECEMBER/JAN	HP INK SUBSCRIPTION	HP Instant Ink	S	21.24	4.25	25.49
											<b>50.98</b>
82	Clerks PAYE/NIC	15/02/2025		Current Account	817 Period 11	Clerks HMRC	HMRC	Z	164.28		164.28
											<b>164.28</b>
74	Clerks Salary	15/02/2025		Current Account		Clerks Salary	Christine Southern	Z	1,215.70		1,215.70
											<b>1,215.70</b>
82	Employers NI	15/02/2025		Current Account	817 Period 11	Clerks HMRC	HMRC	Z	82.24		82.24
											<b>82.24</b>
87	Hire of Youth Club	27/02/2025		Current Account		Youth Club Hire	Halebank Youth Club	Z	250.00		250.00
											<b>250.00</b>
90	Office	27/02/2025		Current Account		Land Registry	Land Registry Report	Z	7.00		7.00
90	Office	27/02/2025		Current Account		Land Registry	Land Registry Report	Z	14.00		14.00
90	Office	27/02/2025		Current Account		Land Registry	Land Registry Report	Z	33.00		33.00
											<b>54.00</b>
88	Consultancy	27/02/2025		Current Account		Professional Charges	Roman Summer Associates	S	750.00	150.00	900.00
											<b>900.00</b>

# Halebank Parish Council

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Vouche	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
99	Donations to o/side bodies	05/03/2025		Current Account		Grants	Halebank Football Club	Z	800.00		800.00
											<b>800.00</b>
91	Office	05/03/2025		Current Account	February 2025	HP INK SUBSCRIPTION	HP Instant Ink	S	21.24	4.25	25.49
											<b>25.49</b>
93	Office	05/03/2025		Current Account	FEB	Canva Subscription	Canva Pty Ltd	S			
83	Clerks PAYE/NIC	15/03/2025		Current Account	March 2025	Clerks HMRC	HMRC	Z	164.28		164.28
83	Employers NI	15/03/2025		Current Account	March 2025	Clerks HMRC	HMRC	Z	82.24		82.24
											<b>246.52</b>
86	Clerks Salary	15/03/2025		Current Account	March 2025	Clerks Salary	Christine Southern	Z	1,215.70		1,215.70
											<b>1,215.70</b>
94	Office	24/03/2025		Current Account		Canva Subscription	Canva Pty Ltd	S	10.83	2.16	12.99
											<b>12.99</b>
95	Office	24/03/2025		Current Account	March 2025	HP INK SUBSCRIPTION	HP Instant Ink	S			
96	Office	24/03/2025		Current Account		HP INK SUBSCRIPTION	HP Instant Ink	S	21.24	4.25	25.49
											<b>25.49</b>
98	Office	24/03/2025		Current Account		Payroll Fees	PATA PAYROLL SERVICES	Z	37.35		37.35
											<b>37.35</b>
97	Consultancy	24/03/2025		Current Account		Professional Charges	Graeme Ives Heritage Plan	S	1,800.00	360.00	2,160.00
											<b>2,160.00</b>
<b>Total</b>									<b>38,607.91</b>	<b>2,953.48</b>	<b>41,561.39</b>