



MINUTES OF ORDINARY MEETING OF HALEBANK PARISH COUNCIL

MONDAY 3 NOVEMBER

Present:

Cllrs Terry Colquitt (Chair) (TC), John Anderton, Jayne Caslin (JC), Adam Harrison (AH), Rebecca Littler (RL), Cliff McIlwraith (CM)

Clerk: Christine Southern (CS)

Also, in attendance:

2 Members of the public.

1. Welcome and Introduction

TC Welcomed everyone to the meeting

2. To receive and accept apologies for absence

Apologies were received from Cllr Knowles

Resolved that: the absence of Cllr Knowles be noted and accepted.

3. Declaration of Interests

A declaration of interest was received from Cllr Caslin in respect of item 14.

4. Minutes of previous meeting

To resolve to approve the minutes of the Ordinary Meeting on 6 October 2025.

Resolved that: The Minutes of the meeting held on 6 October 2025 be accepted as a true record.

5. Clerks Report

5.1 SERAS NOISE/DUST COMPLAINT

The clerk updated the meeting on action taken in respect of the noise and dust complaints regarding Seras Biomass.

It was noted that Councillor Mike Wharton was meeting with the Environment Agency today 3 November to discuss this and other matters.

Action: Clerk to contact Mike Wharton for an update on the meeting held with the Environment Agency. Clerk to continue to liaise with all concerned.

5.2 CLAPGATE PARKING

The clerk updated the members on a meeting to be held on Thursday 16 October 2025 with Jon Blackwell, Director of Homes HHS. This meeting was to discuss Parking on Clapgate Crescent and specifically the old garage site.

It was suggested at the meeting that as HHS have no intention of developing the site for many years that the PC could lease the area and create an open space/garden for the local community with the help of HHS.

Resolved: the clerk, BL and AH liaise with Jon Blackwell regarding the site.

5.3 SITE OPPOSITE THE GOLDMINE

Concerns had been received about the site on Hale Road and its current use.

Action: Clerk to continue to liaise with the relevant authorities and public bodies.

5.4 PALLET SITE, HALE ROAD

Concerns had been received regarding damaged fencing between the site and the Sunningdale Park Estate. Cllr Harrison confirmed that HBC had purchase the replacement fencing however the work had not yet been completed.

Action: Cllr Harrison to liaise with residents and confirm when the works have been completed.

6. Police Report

No Police report was received.

Action: Clerk to contact PCSO Marnick for an updated report.

7. Finance

7.1 To approve accounts submitted for payments since last meeting on 6 October 2025.

Resolved that: The schedule of payments and accounts since the last meeting on 6 October 2025 be approved and accepted.

7.2 To agree and accept monthly Budget Report for October/November.

Resolved that: monthly Accounts and balance for October/November be approved, accepted and signed by members of the finance committee present.

8. Public Forum

No requests were received.

9. Planning Applications

To review any new planning applications received since 6 October 2025

No new planning applications had been received.

10. Planning Updates

No planning updates were received.

11. Ditton Bridge

JA updated the meeting on action taken and reports received in respect of Ditton Bridge and the impact of the planned 800 houses to be built in Halebank.

Resolved that: JA continue to liaise with all parties in relation to Ditton Bridge.

12. Traffic Congestion/Road Works

TC advised the meeting that a letter had been sent to relevant departments at HBC on 31.10.25 in relation to issues in respect of the current works (specifically the constant failure of the traffic lights system) being carried out and the impact on the local community. This also pointed out the lack of infrastructure considering the plans to build over 800 houses in the area. No response had been received.

Action: Clerk to contact HBC for a response.

13. Community Improvements & Events

JC read through the Community and Events Committee Minute from the meeting held 20 October 2025 and matters arising were discussed.

- i. To agree prizes for Christmas Card Competition
Resolved that: Prizes for Christmas Card should remain as in previous years.
1st Prize £50
2nd Prize £25
3rd Prize £10

- ii. To agree purchase of Live Christmas Tree for the Village. The tree to be planted in a pot and grown outside the Youth Club for eventual agreed relocation area on its maturity.

Resolved that: A Live Christmas Tree and pot be purchased for the community.

Action: Clerk to procure a Christmas Tree and Pot to the value £150 - £200.

- iii. Request for funding for Warm Hub in Halebank Youth Club run by the Memory Lane Dementia Group.

Resolved that: The Parish Council agree to contribute (estimated £200) to the funding for a Warm Hub in Halebank Youth Club.

Action: Clerk to contact Memory Lane Dementia Group in respect of a grant request.

14. Correspondence

A Grant request had been received from Halebank Community Hub for £250.00 towards the Pensioners Christmas Party.

Resolved that: £250.00 be awarded to Halebank Community Hub on the condition that the event is widely advertised to the Halebank Community.

16. Chairpersons Closing Comments

TC thanked everyone for their attendance.

TC invited PC members to the Remembrance Day Service at the Cenotaph in Hale on Sunday 9 November. He suggested that the PC purchase Lamp Post Poppies to be displayed in the Village.

Resolved that: Lamp Post be installed by the Parish Council.

Action: Clerk to procure Lamp Post Poppies to be displayed around the village during November.

Note: JA advised the meeting that the defib had now been removed from the Smithy and is now on the wall outside number 54 Halebank Road.

PC members thanked JA for his assistance.

17. To confirm proposed date and time of next meeting

The next full meeting will be held on Monday 1 December 2025 in Halebank Youth Club at 8:00pm

Signed 

Date 01/12/25'