



MINUTES OF ORDINARY MEETING OF HALEBANK PARISH COUNCIL

MONDAY 1 DECEMBER 2025

Present:

**Cllrs Terry Colquitt (Chair) (TC), John Anderton(JA), Jayne Caslin (JC),
Rebecca Littler (RL), Cliff McIlwraith (CM), Billy Knowles (BK)**

Clerk: Christine Southern (CS)

Also, in attendance:

4 Members of the public.

1. Welcome and Introduction

TC Welcomed everyone to the meeting

2. To receive and accept apologies for absence

Apologies were received from Cllr Adam Harrison

Resolved that: the absence of Cllr Harrison be noted and accepted.

3. Declaration of Interests

None received.

4. Minutes of previous meeting

To resolve to approve the minutes of the Ordinary Meeting on 3 November 2025.

Resolved that: The Minutes of the meeting held on 3 November 2025 be accepted as a true record.

5. Clerks Report

5.1 Seras Noise/Dust Complaint

The clerk continues to liaise with Ward Councillors, MP Derek Twigg as well as the EA and local residents in respect of the ongoing issue.

Action: Clerk to confirm with Mark Hall (Seras) and Stephen Burrows (HBC) regarding monitoring and construction of buffer zone.

5.2 Community Improvement Funding

CS and RL have recently attended training in respect of Developing Funding Strategies and Bid Writing. Further advance training will take place in the new year.

Resolved that: A funding strategy and 3-year plan be created in respect of community improvements.

Action: Date to be agreed in the new year for a Community Improvement Committee meeting.

5.3 Site opposite the Goldmine

No further updates had been received from HBC in respect of the concerns about the site on Hale Road and its current use.

Action: Clerk to continue to liaise with the relevant authorities and public bodies.

5.4 Industrial Screening

The members of the Community Improvement Committee have enquired about installing screening in some areas of the village to separate the industrial from the residential areas and improve the environment for residents.

CM passed on details of a local company The Print Room (based in Bootle).

Action: Clerk to contact the Print room and contact two additional companies for costing.

6. Police Report

No Police report was received.

Action: Clerk to contact PCSO Marnick for an updated report.

7. To Review Committee Membership

Considering that two new Councillors had recently been added to the Parish Council membership the Sub Committee memberships were reviewed.

Committees will now be:

Planning Committee:

CLLr: John Anderton, William Knowles & Adam Harrison, Cliff McIlwraith.

Finance Sub Committee:

Cllr: Jayne Caslin, John Anderton & Terry Colquitt, Adam Harrison, Rebecca Littler

Staffing Committee

Cllrs: Jayne Caslin, John Anderton & Terry Colquitt

Community Events Committee

ALL members of Council with, as and when required, members of the public appointed.

8. Finance

8.1 To approve accounts submitted for payments since last meeting on 3 November 2025.

Resolved that: The schedule of payments and accounts since the last meeting on 3 November 2025 be approved and accepted.

8.2 To agree and accept monthly Budget Report for November/December

Resolved that: monthly Accounts and balance for November/December be approved, accepted and signed by members of the finance committee present.

8.3 To review the budget for 26/27

Resolved that: the 26/27 budget be agreed at the meeting on 5 January 2026.

9. Road Sweeping

To review Road Sweeping schedule and costs.

Resolved that: Clerk contact K Sweep to arrange 6 hours road sweeping at a cost of £45.00 per hour + £90.00 for disposal of waste,

10. Public Forum

A resident of Heath View Close once again informed the meeting of issues in relation to parking and access.

Action: Clerk to contact PCSO Marnick for update.

11. Planning Applications

To review any new planning applications received since 3 November 2025

- 11.1** Application 25/00474/FUL Proposed store/garage extension to Warehouse at Pal Pak Corrugated Ltd Pickering Road.

Resolved that: On reviewing the Plans the Parish Council have no objection to the application.

- 11.2** Application 25/00272/COU Appeal in respect of Oddies Social Club. JA informed the meeting regarding an appeal submitted to the Secretary of state by the owner.

Action: JA to liaise with Jon Egan and Richard Gee (Roman Summer Associates).

12. Planning Updates

- 12.1** Application 25/00346/REM Approval of Reserved Matters, Hale Gate Road Development.

JA updated the meeting in respect of action taken in relation Application 25/00346/REM.

Resolved that: An objection be submitted to HBC.

Action: JA to liaise with Jon Egan and Richard Gee (Roman Summer Associates).

13. Ditton Bridge

JA updated the meeting on action taken and reports received in respect of Ditton Bridge and the impact of the planned 800 houses to be built in Halebank.

Resolved that: JA continue to liaise with all parties in relation to Ditton Bridge.

14. Correspondence

Request form received in respect of Grant of £200.00 agreed at meeting on 6 October for Memory Lane Dementia Group

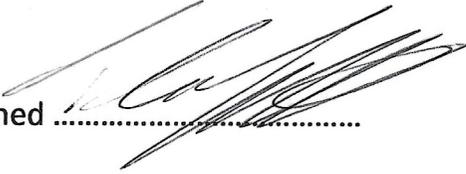
Action: Clerk to make payment of Grant of £200.00 for warm hub running from November 2025 – March 2026.

Chairpersons Closing Comments

TC thanked everyone for their attendance.

16. To confirm proposed date and time of next meeting

The next full meeting will be held on Monday 5 January 2026 in Halebank Youth Club at 8:00pm

Signed 

Date 5 Jan 2026